

**Minutes of the Meeting of South Warnborough Parish Council**  
**The Ridley Hall**  
**Monday 15 January 2018**  
**Draft Minutes Subject to Confirmation**

Present Cllr Mrs Belinda Hall  
 Cllr Mrs Harriet Kennett  
 Cllr Mrs Michelle Brown  
 Cllr Mr Chris Preston

Mrs Elizabeth Ford (Clerk)  
 Cllr John Kennett (HDC Ward Member)

6 members of the public

**1. Apologies for Absence:**

Apologies were accepted from Cllr Simon Turner and were also received from County Cllr Jonathan Glen, Jo Grey and David Thornton.

**2. Declaration of Disclosable Pecuniary Interests & Other Interests. None.**

**3. Approval of Minutes**

The minutes from the Parish Council meeting on 6<sup>th</sup> November 2017 were approved.

**4. Financial Reports (See Appendix A Financial Summary)**

a) Bank reconciliation

The bank reconciliation was checked against the bank statements and all signed. Bank balances on 15<sup>th</sup> January 2018 were:

SWPC Treasurers (current) account	£12,642.45
SWPC Burial Ground Account	£ 2,263.01
SWPC Recreation Area Trust Account	£ 9,108.70
SWPC - SWAGA CMM Account	£ 2,699.44
NS&I Savings Account	£ 5,986.24

b) Minute agreement to payments

Retrospective Payments to be Authorised 15th January

25/11/2017 Clerk salary (Nov)	£ 231.40
15/12/2017 Upper Bridge Enterprises	£ 204.89
15/12/2017 Lawnmaster	£ 23.00
25/12/2017 Clerk salary (Dec)	£ 231.40
	£ 690.69

Payments to be Authorised 15th January

15/01/2018 Clerk mileage and expenses	£ 56.70
25/01/2018 Clerk salary (Jan)	£ 231.20
	£ 287.90

Total Payments to be Authorised

£ 978.59

**It was resolved** to approve the payments unanimously (total of £978.59).

- c) To complete precept request form  
The precept request form was completed with an amount of £13,500 and signed.  
The Clerk would provide proposals for increase in burial fees for consideration at the next meeting.
- d) To decide whether to request an external audit (limited assurance review) for 2017/2018  
**It was resolved** to request an external audit (limited assurance review) for 2017/2018.

5. **Reports from Representatives**

(Including Highways; RoWs; Village Green & War Memorial; Village Fete; SWAGA; Village Shop)

**Highways** (David Hand):

David Hand would report the large potholes at (1) the bottom of Lees Hill and (2) on the brow of Lees Hill just before Green Barn.

**RoWs** (from report by David Thornton)

Additional volunteers were invited to join a North East Hampshire Ramblers working party who were going to cut brambles/rough vegetation along both sides of Footpath 10 on Tuesday 6<sup>th</sup> March. Contact David Thornton and/or meet in The Poachers Inn car park at 9.45m. Bring gloves and secateurs/loppers.

**Village Green and War Memorial** (Mark Honour)

The end of year tidy up was well supported and thanks given to the attendees. It was decided to review the problem with moles in the roadside verge by the Village Green at the next meeting. More volunteers still welcome to maintain the Village Green.

**Village Fete** - no report; **SWAGA** – no report;

**Village Shop**

All was going well and there would be a Macmillan style coffee morning on Saturday 24<sup>th</sup> February from 10am until 12pm. It was hoped this would be a good social get together for the village.

6. **Update from the SW Local Plan Review Committee**

Colin Hersey advised that Mr Barham had not been on site and works seemed to have stopped on the large unit. All non protected trees along the roadside boundary had now been removed. Cllr John Kennett would check planning requirements for the new roof which had been erected joining the main building to adjacent storage containers. The application to convert the rear barn to housing had been refused.

7. **To consider the following planning application:**

- a) **17/02897/HOU and 17/02898/LBC, The Manor, Alton Road.** Removal of non-original internal walls at first floor level, blocking up non-original doors, and adding a new stud wall to re-create a single room. Removal of non-original bathroom wall and addition of replacement adjacent new wall. The remodelling of a window on the side (south west) elevation to remove non-original arched head and extend window up with square head to match all the other existing windows.

The application was discussed and **it was resolved** to submit the comment of no objection.

8. **Update on previous applications since last meeting.**

**17/02875/HOU, Everleigh Cottage, Lees Hill.** Construction of unit (previously approved as garage and store). To provide ancillary accommodation to main dwelling. Since the last meeting the Parish Council had submitted a comment of no objection subject to the inclusion of various conditions. Awaiting decision.

**17/02812/CA, Lees Farm, Lees Hill.** Goat Willow - Re-pollard to previous pollard points. Application decided 23 November 2017 – no objection.

**17/02569/PRIOR, Lees Buildings, Alton Road.** Notification of Prior Approval for a Change of Use from Premises in Light Industrial Use (Class B1(c)) and any land within its curtilage to Dwellinghouses (Class C3). Conversion of the existing building to residential use (C3). Parish Council comment to object. Application refused 19 December 2017.

**APP/N1730/W/17/3181541, 6 Alton Road.** Appeal by written representation against refusal of planning permission ref. 17/00112/FUL for the erection of a three bedroom dwelling next to 6 Alton Road. Parish Council comment to support appeal. Granted by appeal on 6<sup>th</sup> December 2017.

**15/02357/FUL Land Adjacent to Poachers Field, Alton Road: Revised scheme.** Erection of 15 residential dwellings etc. Parish Council comment to object. Due to unresolved issues with surface drainage, foul drainage, highways and design in the Conservation Area, it is understood that the application will be withdrawn, with a new application to be submitted in October/November. No change on Hart DC website but it has been heard that there may be a change of developer.

**9. Update from County Councillor**

The County Councillor had previously sent his apologies that he could not attend the meeting.

**10. Update from District Councillor**

Hart District Council had approved the draft Local Plan at the full cabinet meeting at the beginning of January. This included the re-instatement of a new settlement in the Winchfield/Murrell Green area and housing targets as previously. The movement to overturn the inclusion of the new settlement would require a minimum of 10 District Councillor signatures, which was considered unlikely, and could delay the adoption of the Local Plan by as much as a year.

The next, Reg 19, consultation stage would commence by 9<sup>th</sup> February at the latest with comments received by Hart being forwarded directly, i.e. without analysis, to the Inspector.

House building pressure was reduced for the villages due to the recent granting on appeal of 2 to 3 large developments and by 2024 there would be 2,000 more houses being built in Hart District than were currently required.

**It was resolved** that the Parish Council would decline the recent invitation to join the Rural Hart Association.

**11. To report on work by Parish Lengthsman**

The Parish Lengthsman team had carried a range of village upkeep works in the village the previous week including repairs to the entrance to the playground, verge cutting along Gaston Lane, Footpath 1 and Froyle Lane and had cleaned roadside signs and reflectors. Some funding was left in the 17/18 budget and the Clerk would enquire about painting the playground equipment. It was understood that HCC would fund the Parish Lengthsman Scheme in 2018/2019.

**12. To decide which footpaths should be submitted to the HCC Cutting List**

Public Rights of Way in the parish to be included in the Hampshire County Council cutting list for 2018 were still to be decided.

**13. To consider whether to accept the offer of the South Warnborough Flower Show Funds for a specified Parish Council reserve for the Village Green and other garden projects in the Parish**

Mark Honour advised that there used to be a horticultural society in the village which held two flower shows a year (Spring and Autumn). If there was interest this could be started up again but in the meantime there were residual funds of approximately £900. The funds were offered to the Parish Council for garden projects in the village. **It was resolved** to accept the funds as a specified reserve which was ring-fenced for maintenance of the garden area of the village green or other garden projects in the village.

**14. To publicise arrangements for training session on the defibrillator**

The training session on the use of defibrillators was confirmed for Saturday 17<sup>th</sup> February at Long Sutton Village Hall. The session would last two hours and start at 10.30am.

A training session on defibrillators would also be carried out at Greywell Village Hall on Wednesday 17<sup>th</sup> January starting at 7pm.

The Clerk would enquire about installation of the new Parish defibrillator.

**15. To publicise various current surveys and public consultations**

Information on various current surveys and public consultations was provided and is included in Appendix B.

**16. Questions and Answers from the Floor**

In response to a query it was reported that the new parish website would be in operation by mid February.

**17. Confirm date of next meeting**

The dates of the next meetings were confirmed as Monday 5<sup>th</sup> March and Monday 16<sup>th</sup> April 2018. The meetings would be held in the Ridley Hall with a start time of 7.30pm.

The meeting finished at 8.20pm.

Signed Chairman \_\_\_\_\_ Date \_\_\_\_\_

Parish Clerk Elizabeth Ford

## Appendix A – Financial Summary January 15<sup>th</sup> 2018

### BANK BALANCES AS AT 15th January 2018

SWPC Treasurers Account	£	12,642.45	
SWPC Burial Ground Account (New )	£	2,263.01	(receipts of £215)
SWPC Recreation Area Trust (New)	£	9,108.70	as April 2017
SWPC - SWAGA CMM	£	2,699.44	
NS&I Savings Account	£	5,986.24	as 1 Jan 2017
	£	<u>32,699.84</u>	

### SWPC TREASURERS ACCOUNT

BALANCE CARRIED FORWARD 6th November £ 14,501.59

#### Receipts to 15th January

£ - £ 14,501.59

#### Authorised Payments to 15th January

902	12/10/2017	Tufton Warren	£	250.00	
903	06/11/2017	Clerk salary (Back pay) and expenses		£430.45	
904	06/11/2017	The Ridley Hall, hall hire jan to Nov 17		£85.00	
SO	30/11/2017	Swadling Garden Services (November)		£403.00	
			£	<u>1,168.45</u>	£ 13,333.14

#### Retrospective Payments to be Authorised 15th January

SO	25/11/2017	Clerk salary (Nov)	£	231.40	
905	15/12/2017	Upper Bridge Enterprises	£	204.89	
906	15/12/2017	Lawnmaster	£	23.00	
SO	25/12/2017	Clerk salary (Dec)	£	231.40	
			£	<u>690.69</u>	£ 12,642.45 as statement

#### Payments to be Authorised 15th January

908	15/01/2018	Clerk mileage and expenses	£	56.70	
SO	25/01/2018	Clerk salary (Jan)	£	231.20	
			£	<u>287.90</u>	£ 12,354.55

#### Outstanding Payment

907	06/11/2017	Swadling Garden Services additional spraying	£91.00	£	12,263.55
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## **Appendix B – Current surveys and public consultations**

### **Office of the Police and Crime Commissioner**

To help to set this year's precept, the Office of the Police and Crime Commissioner are currently asking residents what level of contribution they are willing to make towards the cost of local policing through their council tax and are keen to ensure all voices are heard. The survey is open until **12pm on 22 January 2018** can be accessed using the following link:

<http://www.surveygizmo.com/s3/3973429/Budget-2018-19>

### **The Hartley Wintney Neighbourhood Plan**

The Hartley Wintney Neighbourhood Plan regulation 14 public consultation starts on Monday 8th January and ends on Monday 19th February at 9am.

Plan can be viewed via <http://www.hartleywintney.org.uk/> A hard copy can be provided on request.

Comments can be submitted via a comment form to [clerk@hartleywintney.org.uk](mailto:clerk@hartleywintney.org.uk) or to Parish Clerk. Parish Office.1s Floor Appleton Hall, West Green Road. Hartley Wintney, Hook, Hampshire. RG27 8RQ

Or through the Survey Monkey link via <https://www.surveymonkey.co.uk/r/HWReg14>.

### **Concessionary Bus Passes - Important info for passes ending March 2018**

HCC new concessionary bus passes will be issued prior to expiry in March 2018. It is not necessary to enquire unless your circumstances, address or appearance have changed.

If you do not receive a replacement bus pass once your current pass expires please contact the concessionary travel team via email:- [concessionary.fares@hants.gov.uk](mailto:concessionary.fares@hants.gov.uk) or ring 0300 555 1376 or visit the HCC website :- [www.hants.gov.uk/transport](http://www.hants.gov.uk/transport)

### **Call for grandparents to take part in TV programme**

Company called Shiver Productions is developing a new television programme for one of the major broadcasters. Looking for vibrant, fun and outgoing grandparents who have 3 or more adult (18+) grandchildren who they would like to spend more time with.

In the programme, grandparents will spend one-on-one time with their multiple grandchildren in an attempt to get to know them better and see if they can offer any help. They will learn about the pressures their grandchildren face, the lifestyle choices they make, their hopes for the future and what, if anything, is standing in their way of achieving them. And it should be a fun experience!

Filming for the programme will not take place straight away, this is the initial casting stage and we are only hoping to speak to people over the phone. If you are selected to be on the programme our Production team will arrange all the logistics for you!

Shiver Productions can be contacted on 0207 157 4588 or emailed at [shivercasting@shiver.tv](mailto:shivercasting@shiver.tv)