

**Minutes of the Meeting of South Warnborough Parish Council**  
**The Ridley Hall**  
**Monday 11 September 2017**  
Draft Minutes Subject to Confirmation

Present Cllr Mrs Belinda Hall  
 Cllr Mrs Harriet Kennett  
 Cllr Mrs Michelle Brown  
 Cllr Mr Simon Turner  
 Cllr Mr Chris Preston

Mrs Elizabeth Ford (Clerk)  
 Cllr John Kennett (HDC Ward Member)

8 members of the public

**1. Apologies for Absence:**

Apologies were received from Brian and Veronica Canaan, Mark Honour and Colin Hersey. County Cllr Jonathan Glen had previously sent his apologies.

**2. Declaration of Disclosable Pecuniary Interests & Other Interests.** Cllr Belinda Hall declared a pecuniary interest in item 7 a) and did not take part in the discussion of this item.

**3. Approval of Minutes**

The minutes from the Parish Council AGM on 22 May 2017 having been circulated, were approved. Approval of the minutes of the Parish Council meeting on 10<sup>th</sup> July 2017 was deferred until the next meeting.

**4. Financial Reports** (See Appendix A Financial Summary)

a) To approve and accept the Annual Return

The Annual Return and the External auditor certificate (of the completion of the review of the return by the external auditor) was approved and accepted.

b) To confirm that there were no issues arising from the Audit

The external auditor had confirmed that there were no issues arising from the review of the Annual Return. In response to a query that the cost of the Parish Council insurance cover was high **it was resolved** to check the insurance policy in March before renewal in 2018.

c) Bank reconciliation

The bank reconciliation was checked against the bank statements and all signed. Bank balances on 11<sup>th</sup> September 2017 were:

SWPC Treasurers (current) account	£16,132.61
SWPC Burial Ground Account	£ 2,048.01
SWPC Recreation Area Trust Account	£ 9,108.70
SWPC - SWAGA CMM Account	£ 2,883.42
NS&I Savings Account	£ 5,986.24

d) Minute agreement to payments

<u>Retrospective Payments to be Authorised 11th September</u>			
31/07/2017	Swadling Garden Services (August)		£ 403.00
25/08/2017	Clerk's salary (August)		£ 231.40
30/08/2017	Swadling Garden Services (August)		£ 403.00
			<u>£ 1,037.40</u>

Payments to be Authorised 11th September

11/09/2017 BDO review annual return	£	120.00
11/09/2017 Lawnmaster August Village Green	£	23.00
11/09/2017 Clerks expenses June to Sept	£	219.22
25/09/2017 Clerks salary September	£	231.40
30/09/2017 Swadling Garden Services (September)	£	403.00
	£	<u>996.62</u>

**It was resolved** to approve the above payments unanimously (total of £2,034.02).

**5. Reports from Representatives**

(Highways; RoWs; Village Green & War Memorial; Village Fete; SWAGA; Village Shop)

**Highways** (David Hand):

A review of highways issues was presented. David Hand would speak to Colin Hersey to agree how to contact HC Highways to request removal of the surplus material from the ditch outside Wychwood House. Cllr Harriet Kennett and the Clerk would discuss whether to contact the landowner re. clearance of the ditch by "Poachers Field".

**RoWs** (David Thornton)

David Thornton had met with the HCC Countryside Access Officer, walked key rights of way in the Parish and would check which paths had been included on the HCC Cutting List. He planned to prepare information on the Rights of Way in the Parish for publication on the new website. A regular monthly check of hedges etc alongside Footpath 1 would be carried out.

It was decided to organize a Ramble to raise funds for Children in Need on the morning of Sunday 15<sup>th</sup> October starting at about 11am the Poachers Inn. Cllr Michelle Brown would prepare a poster with details of the event for display at the Village Shop. The Clerk would include information on the event in the SWPC entry in the parish magazine.

**Village Green and War Memorial** (from report provided by Mark Honour)

A big thank you was given to the volunteers who work hard to keep the Village Green garden area looking so attractive. The end of year tidy up would be carried out later in November.

**Village Fete** (Barry Stoneman)

The Village Fete on 24 June raised about £2,000 with the proceeds being shared between the SWAGA, the new St Andrews Church Children's Group and also Long Sutton Primary School. It was agreed to hold a fete next year.

**SWAGA**

Cllr Michelle Brown read the report provided by Peter Brown. Thanks were given to Cllr Harriet Kennett for carrying out the weekly inspection.

1. The bubble football event was carried out on the 7<sup>th</sup> September and the South Warnborough team maintained their position "as reigning champions".
2. The Volunteer Day to paint the equipment would take place in coming weeks.
3. Fence and other repairs would be discussed at the future SWAGA committee meeting.

**Village Shop:** (Barry Stoneman)

The shop was still going well. A Macmillan Coffee morning would be held in the Village Hall on Saturday 30<sup>th</sup> September from 10 to 1pm and all donations of cakes were welcomed.

Best wishes were sent to the local resident who had been seriously injured in a road accident outside the shop almost two weeks before the meeting. Speeding of cars through the village was discussed with note made that the SID maximum speed setting of 40-45mph was regularly exceeded, although the speed limit through the village was 30mph.

**It was resolved** that the Clerk would write to HC Highways to request advice on what measures could be introduced to increase road safety in the village.

**Village Hall: (Cllr John Kennett)**

It had been agreed by the management committee to allow the new defibrillator to be fixed on the outside of The Ridley Hall. David Thornton agreed to carry out the fixing and he and John Kennett would liaise to agree the location. The box was not locked and the defibrillator did not need a code to operate. It had a single use battery so after each use a new battery would be required. The Parish Council would arrange a session at The Ridley Hall to provide an opportunity for residents to learn about using the defibrillator.

**6. Update from the SW Local Plan Review Committee**

Jo Grey advised that no new documents had been uploaded on the "Poachers Field" application on the Hart website since May. No new activity was being carried out at the Lees Barns site for which permission had not been granted.

**7. To consider the following planning applications:**

- a) **17/02070/AMCON, High Beeches, Swaines Hill.** Variation of condition number 10 (approved plans) of application 16/01555/FUL - demolition of existing dwelling and erection of replacement dwelling and associated outbuildings at High Beeches.

Cllr Belinda Hall, having declared a pecuniary interest, took no part in the discussion of this item.

The application was discussed but no comment was decided at the meeting.

- b) **17/02818/FUL, Humbly Grove Farm, Baymans Lane, South Warnborough** (N.B. Planning Authority Basingstoke and Deane Borough Council), Demolition of existing barns and erection of a 1 no. 5 bed dwelling with detached garage (alternative scheme to 16/03851/FUL).

The application was discussed and **it was resolved** to submit the comment of no objection.

**8. Update on previous applications since last meeting.**

**Comments submitted to Hart District Council since last meeting**

**17/02026/TPO, Granary Court, Alton Road.** Removal of Oak T4 because it impedes the implementation of approved planning consent for a sewage treatment plant.

The Parish Council submitted the comment to object to the application and included that the Parish Council was concerned that the application referred to the proposed sewage treatment plant as having planning permission which was understood not to be the case. Also the proposed treatment plant would serve parts of the site which were understood to be unauthorised development.

**17/01825/HOU, 9 Nash Meadows South Warnborough.** Demolition of existing conservatory and construction of a single storey rear extension.

The Parish Council submitted the comment of no objection.

**Applications Decided**

**17/01341/ADJ (Planning Authority HCC not Hart DC) Western Common, Humbly Grove Oilfield, The Avenue, Lasham.** Variation of condition 1, 2 and 5 of planning permission 14/00863/CMA (to allow the continued export of oil by up to 4 tankers per day (8 movements) until production ceases or until 30 September 2025 whichever is the sooner).

The Parish Council had submitted the comment of no objection. Permission granted with condition for no tanker traffic through the Golden Pot junction.

**17/01520/PRIOR Swaines Hill Manor, Swaines Hill.** Notification for Prior approval for a Proposed Change of Use of Agricultural Building to a Dwellinghouse (Class C3), and for Associated Operational development. Parish Council comment no objection. Hart decision made that prior approval not required.

**17/01422/HOU Everleigh Cottage, Lees Hill.** Construction of unit (previously approved as garage and store) to provide ancillary accommodation to main dwelling. The Parish Council comment was no objection subject to various conditions being included in the event that permission was granted. Permission granted.

**Applications Ongoing:**

**APP/N1730/W/17/3181541, 6 Alton Road.** Appeal by written representation against refusal of planning permission ref. 17/00112/FUL for the erection of a three bedroom dwelling next to 6 Alton Road. **It was resolved** at the meeting that the Parish Council would write in support of the appeal.

**15/02357/FUL Land Adjacent to Poachers Field, Alton Road:** Erection of 15 residential dwellings etc. Original application submitted 1/10/15. Parish Council comment to object. Due to unresolved issues with surface drainage, foul drainage, highways and design in the Conservation Area, it was understood that the application would be withdrawn, with a new application to be submitted in October/November.

**9. Update from County Councillor**

The County Councillor had previously sent his apologies that he could not attend the meeting.

**10. Update from District Councillor**

No major revisions to the Local Plan spatial strategy had been made with a proposed reduction to the number of houses at Hartland Park (1500 down to 750-800) having been rejected due to the costs associated with developing the site. Murrell Green was also still the preferred choice of location for a new settlement above alternatives Winchfield and Rye Green Common.

**11. To decide on issues to be reported to the Multi Agency Flooding Meeting on 25<sup>th</sup> September**

This was discussed with a request that future building development in the village should be provided with adequate drainage and anti-flooding provision. Cllr John Kennett advised that the meeting was to address specific problems in the surface and foul drainage systems.

**12. Questions and Answers from the Floor**

There were no questions.

**13. Confirm date of next meeting**

The date of the next meetings was confirmed as Monday 6<sup>th</sup> November at The Ridley Hall, with a start time of 7.30pm.

**14. To agree that under the Public Bodies (Admission to Meetings) Act 1960, the press and public is excluded from the meeting whilst matters pertaining to employee of the council are discussed.**

**It was resolved** to close the meeting to members of the public. See confidential minute

The public meeting finished at 8.45pm.

Signed Chairman \_\_\_\_\_ Date \_\_\_\_\_

Parish Clerk Elizabeth Ford

## Appendix A – Financial Summary September 11th 2017

### BANK BALANCES AS AT 11th September 2017

SWPC Treasurers Account	£	16,132.61	
SWPC Burial Ground Account (New )	£	2,048.01	as 5 November
SWPC Recreation Area Trust (New)	£	9,108.70	
SWPC - SWAGA CMM	£	2,883.42	as 1 Jun 2017
NS&I Savings Account	£	<u>5,986.24</u>	statement 1 Jan 2017
	£	36,158.98	

### SWPC TREASURERS ACCOUNT

BALANCE CARRIED FORWARD 10th July £ 18,072.11

#### Receipts to 11th September

£ - £ 18,072.11

#### Authorised Payments to 11th September

894	14/06/2017	Lawnmaster	£	23.00	
896	10/07/2017	ROSPA playground inspection (929299)	£	151.20	
897	10/07/2017	B Hall Assembly expenses	£	57.05	
898	10/07/2017	HMRC payment refund	£	439.45	
SO	25/07/2017	Clerk's salary	£	<u>231.40</u>	
			£	902.10	£ 17,170.01

#### Retrospective Payments to be Authorised 11th September

SO	31/07/2017	Swadling Garden Services (August)	£	403.00	
SO	25/08/2017	Clerk's salary (August)	£	231.40	
SO	30/08/2017	Swadling Garden Services (August)	£	403.00	

£ 1,037.40 **£ 16,132.61**

agrees with bank  
statement 11th Sept  
2017

#### Payments to be Authorised 11th September

899	11/09/2017	BDO review annual return	£	120.00	
900	11/09/2017	Lawnmaster August Village Green	£	23.00	
901	11/09/2017	Clerks expenses June to Sept	£	219.22	
SO	25/09/2017	Clerks salary September	£	231.40	
SO	30/09/2017	Swadling Garden Services (September)	£	<u>403.00</u>	
			£	996.62	£ 15,135.99

Outstanding Authorised Payments  
nil