

Minutes of the Meeting of South Warnborough Parish Council
The Ridley Hall
Monday, 13 May 2019 at 6.30 pm

Present Cllr Belinda Hall
Cllr Michelle Brown
Cllr Chris Preston
Cllr Stephen Spreadborough

Mrs Elizabeth Ford (Clerk)
Cllr John Kennett (HDC Ward Member)
8 members of the public

1. **Election of Chairman** Cllr Belinda Hall was re-elected as Chairman (proposed by Cllr Stephen Spreadborough and seconded by Cllr Chris Preston).
2. **To receive the Chairman's declaration of acceptance of office**
The Chairman signed and the Clerk witnessed the declaration of acceptance of office.
3. **Apologies**
Apologies were received from District Councillors Ken Crookes and Chris Dorn and residents David Hand and Ed Clark.
4. **To co-opt a new Councillor to fill the Casual Vacancy on the Parish Council**
It was resolved (proposed by Cllr Belinda Hall and seconded by Cllr Michelle Brown) to co-opt Ed Clark as the new Parish Councillor to fill the casual vacancy.
5. **To receive the new Councillor's declaration of acceptance of office**
As Ed Clark had not arrived at the meeting **it was resolved** to defer the signing of the declaration of acceptance of office
6. **To elect a Vice Chairman of the Council**
Cllr Chris Preston was elected as Vice Chairman (proposed by Cllr Belinda Hall and seconded by Cllr Michelle Brown).
7. **To appoint representatives**
It was resolved that the Parish representatives would be as follows:

SWAGA Parish Council representatives – Ed Clark (Chairman) and Cllr Michelle Brown
Village Green and War Memorial – Mark Honour
Highways – David Hand with support from Colin Hersey;
Rights of Way – Stephen Spreadborough
Village Shop – Barry Stoneman
Defibrillator – Belinda Hall and Barry Stoneman
SWLP – Jo Grey
Speed Indicator Device – Cllr Chris Preston and Barry Stoneman
The Ridley Hall – Cllr Belinda Hall
Summer Fete – Cllr Belinda Hall, Ed Ives – Wara
Parish Facebook page - Cllr Chris Preston
Speedwatch – vacant
Tree Warden – Cllr Chris Preston
Neighbourhood Watch – vacant.

8. To decide on the review of governance documents

It was resolved to revise the Standing Orders, the Constitution of the SWAGA Committee and to prepare a set of Terms of Reference for the Village Fete Committee in support of the consideration of its adoption by the Parish Council.

9. To make declarations of interest. None

10. To approve minutes of the previous AGM on 21st May 2018 and of the ordinary Parish Council meeting on 11th March 2019

The minutes of the 2018 AGM had been approved previously. **It was resolved** to accept the minutes of the meeting on 11th March 2019.

11. Financial Reports

a) Bank reconciliation

The bank reconciliation was checked against the bank statements and all signed. Bank balances on 13th May 2019 were:

SWPC Treasurers (current) account	£ 28,704.09
SWPC Burial Ground Account	£ 2,928.01
SWPC Recreation Area Trust Account	£ 9,758.70
SWPC - SWAGA CMM Account	£ 2,440.54
NS&I Savings Account	£ 6,058.07

b) Minute agreement to payments

It was resolved to approve the payments listed below (total £2,183.59)

02/04/2019 E Ford, tennis windbreaks	£ 289.90
02/04/2019 Premier Ground ands Garden Maintenance, painting	£ 384.00
29/04/2019 Swadling Garden Services	£ 438.00
30/04/2019 Clerk salary (April)	£ 273.00
30/04/2019 Swadling Garden Services	£ 438.00
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	£ 1,845.90

Payments to be Authorised 13 May

13/05/2019 Clerk expenses	£ 128.91
13/05/2019 Came and Company	£ 555.20
13/05/2019 HALC	£ 273.00
13/05/2019 HPFA	£ 40.00
31/05/2019 Clerk salary (May)	£ 273.00
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	£ 337.69

c) To consider provision of Councillor training

It was resolved to use the approved training budget (£250) for the Councillor training sessions to be held at Hook Parish Council on 16th and 23rd July and 22nd October 2019.

12. To consider the following planning application:

a) **19/00353/FUL, Street Record, Lees Hill.** Erection of three dwellings, cart shed carport and associated site works following demolition of existing barn.

Cllr Ed Clark (who had arrived at the meeting after his co-option as Parish Councillor) signed his declaration of acceptance of office.

Following a site visit, the application was discussed and **it was resolved** to submit the comment that the Parish Council did not object in principle to the proposal to replace the derelict agricultural building with residential development, but objected to the application in its current form and requested that a revision to the application was made.

13. To confirm date of meetings until May 2020

The date of the next meeting was confirmed as Monday 10th June at 7.30pm in The Ridley Hall.

The meeting finished at 6.55pm

Signed Chairman _____ Date _____

Parish Clerk Elizabeth Ford

Appendix A- Financial Summary for May 2019

<u>BANK BALANCES AS AT 13th May 2019</u>			
		SWPC Treasurers Account	£ 28,704.09
		SWPC Burial Ground Account	£ 2,928.01
		SWPC Recreation Area Trust	£ 9,758.70
	28-Feb-19	SWPC - SWAGA CMM	£ 2,440.54
	01-Jan-19	NS&I Savings Account	£ 6,058.07
			<u>£ 49,889.41</u>

SWPC TREASURERS ACCOUNT BALANCE CARRIED FORWARD 11th March £ 16,037.68

Receipts to 13th May

	<u>15/04/2019</u>	Hart DC precept	£ 14,850.00	
			<u>£ 14,850.00</u>	£ 30,887.68

Authorised Payments to 13 May

948	11/03/2019	Clerk expenses	£ 64.69	
SO	31/03/2019	Clerk salary (Mar)	£ 273.00	£ 30,549.99
			<u>£ 337.69</u>	

Retrospective Payments to be Authorised 13 May

949	19/03/2019	Lawnmaster	£ 23.00	
950	02/04/2019	E Ford, tennis windbreaks	£ 289.90	
951	02/04/2019	Premier Ground ands Garden Maintenance, pain	£ 384.00	
SO	29/04/2019	Swadling Garden Services	£ 438.00	
SO	30/04/2019	Clerk salary (April)	£ 273.00	
SO	30/04/2019	Swadling Garden Services	£ 438.00	
			<u>£ 1,845.90</u>	£ 28,704.09

Payments to be Authorised 13 May

953	13/05/2019	Clerk expenses	£ 128.91	
954	13/05/2019	Came and Company	£ 555.20	
955	13/05/2019	HALC	£ 273.00	
956	13/05/2019	HPFA	£ 40.00	
SO	31/05/2019	Clerk salary (May)	£ 273.00	
			<u>£ 337.69</u>	£ 28,366.40

Outstanding Payments

952	30/04/2019	Tufton Warren, recreation ground rent	£ 250.00	£ 28,116.40
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