

**Minutes of the Meeting of South Warnborough Parish Council**  
**The Ridley Hall**  
**Monday 9<sup>th</sup> July 2018**  
**Draft Minutes Subject to Confirmation**

Present Cllr Mrs Belinda Hall  
 Cllr Mrs Harriet Kennett  
 Cllr Mrs Michelle Brown  
 Cllr Mr Stephen Spreadborough

Mrs Elizabeth Ford (Clerk)  
 Cllr John Kennett (HDC Ward Member)  
 5 members of the public

**1. Apologies for absence**

Apologies were accepted from Cllrs Chris Preston and Michelle Brown. Apologies were also received from County Cllr Jonathan Glen, Jo Grey and Brian Cannan.

**2. Declaration of interests**

None

**3. Approval of minutes from Parish Council AGM and ordinary meeting on 21st May 2018**

The minutes of the ordinary meeting on 16<sup>th</sup> April, the Parish Council AGM and the ordinary meeting on 21<sup>st</sup> May 2018 were approved.

**4. Financial Reports** (See Appendix A Financial Summary)

a) Bank reconciliation

The bank reconciliation was checked against the bank statements and all signed. Bank balances on 9<sup>th</sup> July 2018 were:

SWPC Treasurers (current) account	£ 24,143.94
SWPC Burial Ground Account	£ 2,263.01
SWPC Recreation Area Trust Account	£ 9,758.70
SWPC - SWAGA CMM Account	£ 2,668.78
NS&I Savings Account	£ 6,014.45

There was one outstanding receipt to the Burial Ground Account for £104.00

b) Minute agreement to payments

**It was resolved** to approve the payments listed below (total of £ 1,982.58).

Retrospective Payments to be Authorised 9th July

nil £ -

Payments to be Authorised 9th July

19/06/2018 D Swadling (June 18)	£ 425.00
19/06/2018 Do The Numbers Ltd, internal audit	£ 190.00
19/06/2018 Hart Election Costs	£ 56.10
19/06/2018 B Hall, Parish Assembly	£ 69.60
21/06/2018 Iredell Services	£ 100.00
09/07/2018 Clerk mileage and expenses (Jun & Jul)	£ 122.69
09/07/2018 H Kennett, padlock & keys	£ 17.99
09/07/2018 D Swadling (July 18)	£ 425.00
09/07/2018 D Swadling (Aug 18)	£ 425.00
09/07/2018 Playsafety Ltd, annual inspection	£ 151.20
	£ 1,982.58

## 5. Reports from Representatives

(Highways; RoWs; Village Green & War Memorial; SWAGA; SWLP: Shop; Village Hall; Village Fete; Police)

### **Highways** (David Hand)

David Hand offered his resignation as highways representative after serving the parish in this role for 29 years. His experience and ability in this role was recognized, both by HC Highways and the Parish Council and he kindly agreed to carry on if a replacement could not be found. The covering of the surface water drain by the pumping station during the recent resurfacing works of Gaston Lane was discussed. David Hand would check again with HC Highways.

**RoW's** - no report

### **Village Green and War Memorial** – (written report from Mark Honour)

The village green was still being maintained by volunteers and a number of annuals had been planted again this year. Whether they would survive the hot weather remained to be seen.

### **SWAGA** (Cllr Harriet Kennett)

Mark Jackson was now back on the committee and a meeting would be held before the next Parish Council meeting in September. The padlock for the gate had been replaced and keys were held by key personnel including Harriet Kennett and the Clerk.

**SWLP** (Jo Grey) – nothing to report

**Village Shop** – the shop was still doing well and the meeting gave congratulations on the safe arrival of new baby Henry.

**Village Hall** (Cllr John Kennett) – nothing to report

### **Village Fete**

The village fete had been held on Saturday 23<sup>rd</sup> June and was much appreciated. A total of about £800 was raised reflecting the wide range of entertainments provided for the benefit of the residents. The final amount and how it would be distributed would be publicized by the fete committee. How to increase the amount raised was discussed with reference to the very large amount raised for church funds by the church fete in Long Sutton. The shortage of funds of South Warnborough's own St Andrews church was noted.

### **Police** (written report from PC Paul Franks)

Police speed monitoring was carried out in the village every 6 weeks to 2 months. This only had a temporary effect but the traffic policeman had commented that the speed indicator device was also effective in reducing the speed of traffic through the village.

## 6. To consider the following planning applications:

- a) **18/01287/PRIOR, New Farm, Froyle Lane.** Application for prior notification of agricultural or forestry development for a proposed agricultural building.  
This had been refused prior to the meeting.
- b) **18/01229/LBC, The Manor Alton Road.** Removal of non-original walls at first floor. Addition of new stud walls to create a walk-in wardrobe and separate WC.  
The application was discussed and **it was resolved** to submit the comment of no objection.
- c) **18/01327/HOU, Green Barn, Lees Hill.** Single storey side and two storey rear extensions, new roof lights and dormer windows and alterations to fenestration  
The application was discussed and **it was resolved** to submit the comment of no objection.
- d) **18/01336/CA, The Lime House, Gaston Lane.** Sorbus Aria (Whitebeam) as per permission 13/02008/CA - To pollard the tri stemmed tree at 7m above ground level with a crown spread of approx 4m. This application had been decided with no objection prior to the meeting.

**7. To report comment submitted on planning application ref. 18/00916/FUL, Barn North Of Pickaxe Lane, South Warnborough. Change of use of the land/barn to accommodate a 596 sqm warehouse etc. (the re-location of the Rawlings Fuels site).**

Cllrs Belinda Hall and Harriet Kennett and the Clerk had met with the Hart District Council case officer for the above development to discuss what form of conditions could be applied if planning permission was granted and to discuss what S106 payments could be requested. The resulting Parish Council comment on the application is included in Appendix B. The Parish Council would also submit a list of village projects to Hart District Council. This list had been updated using the responses to the recent wish-list questionnaire and covered projects which were hoped to be directly supportable by S106 contributions by the above barn site development and also other village requirements.

**8. Update on other previous applications.**

**18/00835/HOU, The Lime House, Gaston Lane.** Raising of roof height of existing detached garage and alterations to fenestration to create habitable accommodation at first floor ancillary to main dwelling.

Parish Council comment to support the application. Permission granted 5<sup>th</sup> July.

**18/01013/LBC, Abbotsford, Alton Road.** Replacement rooflights.

Parish Council comment to support the application. Application ongoing.

**17/02897/HOU and 17/02898/LBC, The Manor, Alton Road.** Removal of non-original internal walls at first floor level, blocking up non-original doors, and adding a new stud wall to re-create a single room. Etc. Parish Council comment no objection. Applications withdrawn and see minute 6. b) above for information on revised LBC application.

**15/02357/FUL Land Adjacent to Poachers Field, Alton Road: Revised scheme.** Erection of 15 residential dwellings etc. Parish Council comment to object. Due to problems with surface drainage, foul drainage, highways and design in the Conservation Area, it is understood that the application will be withdrawn and a new application submitted. No change as of 9<sup>th</sup> July 2018.

**9. Update from County Councillor.**

County Cllr Glen had sent apologies that he could not attend the meeting but had forwarded information on an important public consultation in relation to street lighting, supported passenger transport services and the concessionary travel scheme. This followed on from the main Serving Hampshire – Balancing the Budget consultation carried out last year and sought views on the options for delivering planned savings. Locally this could affect the No. 13 bus as this was subsidised by HCC for the part of its route between Alton and Liphook (Mon to Fri), and also school buses which will be funded where children live more than 3 miles from school rather than the current two miles, as well as affecting supported passenger transport services. The consultation would close at midnight on 5 August 2018 and the Clerk would forward details to be circulated to residents.

**10. Update from District Councillor**

The Local Plan had been submitted to the Inspector with a public inquiry (lasting about three days) expected in September and the results in November. No new housing for South Warnborough had been included in this latest version of the Plan. The Plan also had more weight in planning terms now that it had been submitted.

**11. Update on “wish-list” questionnaire**

18 responses to the questionnaire had been received with requests generally focused on either playground or traffic safety improvements. Support for the skateboard half – pipe was included in several responses but neighbours of the playground would be consulted before this was progressed.

**12. To consider purchase of a “Tommy” silhouette for placing at the war memorial.**

A grant of £200 had been offered by Hampshire County Council for the purchase of a “Tommy” silhouette for placing at the war memorial on Remembrance Sunday and other occasions.

The church had offered to store the “Tommy” but no funds were available to contribute to its purchase. The village children’s event to commemorate the centenary of the end of WWI was discussed was proposed to involve a craft workshop using rooms in The Poachers Inn about a week before to make poppies, the placing of the poppies at the war memorial after attending the church service on Remembrance Sunday and drinks and refreshments in the public house with a prize giving for the best poppies. The Clerk would include a request for feedback on the proposals and a request for donations towards buying the “Tommy “ silhouette in the August parish magazine.

**13. To approve new data protection policy documents**

**It was resolved** to approve the new Data Protection Policy.

**14. Questions and answers from the floor**

The problem of speeding traffic particularly on the approach to the playground on Gaston Lane and also on Lees Hill was discussed. Suggestions for the installation of village gates at the entrance to the village on these roads, white lines, children at play signage and a new gate/kissing gate for the playground were made. It was decided to add these to the village wish-list. The unlikelihood of obtaining approval for a reduction in speed limit to 20mph was recognised and the use of informal speed signs such as “20 is plenty” was discussed. David Hand would contact HC Highways to discuss.

The purchase of a second SID with a data logger to record traffic data and the installation of a speed camera were suggested. The need for any traffic calming measures to allow the passage of both MOD and agricultural vehicles was noted.

An update on road safety proposals would be provided at the next meeting.

A request was made to raise the canopy of the tree in the island at the bottom of Lees Hill.

It was decided that the SWAGA notice-board by the village shop could also be used for church notices and the Clerk would ensure that the key was available.

**15. To confirm date of next meeting**

The date of the next meeting was confirmed as Monday 10<sup>th</sup> September at 7.30pm in The Ridley Hall.

The meeting finished at about 8.50pm.

Signed Chairman \_\_\_\_\_ Date\_\_\_\_\_

Parish Clerk Elizabeth Ford

## Appendix A – Financial Summary 9<sup>th</sup> July 2018

### BANK BALANCES AS AT 9th July 2018

SWPC Treasurers Account	£	23,143.94
SWPC Burial Ground Account (New)	£	2,263.01
SWPC Recreation Area Trust (New)	£	9,758.70
SWPC - SWAGA CMM	£	2,668.78
NS&I Savings Account	£	6,014.45
	£	<u>43,848.88</u>

### SWPC TREASURERS ACCOUNT

BALANCE CARRIED FORWARD 21st May £ 24,310.19

#### Receipts to 9th July

07/06/2018 funds from SW Flower Show	£	964.97	
	£	<u>964.97</u>	£ 25,275.16

#### Authorised Payments to 9th July

916	11/05/2018 Lawnmaster	£	23.00	
917	11/05/2018 Tufton Warren LLP recreation ground	£	250.00	
918	13/05/2018 D Swadling (April 18)	£	425.00	
919	21/05/2018 D Swadling (May 18)	£	425.00	
920	21/05/2018 Clerk mileage and expenses	£	34.20	
921	21/05/2018 Came and Company	£	511.22	
SO	25/05/2018 Clerk salary	£	231.40	
SO	25/06/2018 Clerk salary	£	231.40	
		£	<u>2,131.22</u>	£ 23,143.94

#### Retrospective Payments to be Authorised 9th July

nil

#### Payments to be Authorised 9th July

922	19/06/2018 D Swadling (June 18)	£	425.00	
923	19/06/2018 Do The Numbers Ltd, internal audit	£	190.00	
924	19/06/2018 Hart Election Costs	£	56.10	
925	19/06/2018 B Hall, Parish Assembly	£	69.60	
926	21/06/2018 Iredell Services	£	100.00	
927	09/07/2018 Clerk mileage and expenses (Jun & Jul)	£	122.69	
928	09/07/2018 H Kennett, padlock & keys	£	17.99	
929	09/07/2018 D Swadling (July 18)	£	425.00	
930	09/07/2018 D Swadling (Aug 18)	£	425.00	
931	09/07/2018 Playsafety Ltd, annual inspection	£	151.20	
		£	<u>1,982.58</u>	£ 21,161.36
	Outstanding Payments		nil	
	Outstanding receipts			
	Burial Ground Account	£	104.00	

## Appendix B – SWPC comment to Hart District Council on Monday 11<sup>th</sup> June 2018 for Planning Application Ref. 18/00916/FUL, Barn North Of Pickaxe Lane, South Warnborough. Change of use of the land/barn to accommodate a 596 sqm warehouse etc...; all in association with a fuel storage business (Land Use Class Sui-Generis).

South Warnborough Parish Council discussed the above application at the meeting on Monday 21<sup>st</sup> May and **it was resolved to submit the comment not to object to the application**, subject to the inclusion of conditions in the permission, if granted, to achieve the following:

### 1. OPERATIONAL MANAGEMENT PLAN

The Parish Council requests a condition for the prior approval of an Operational Management Plan which includes, amongst other requirements, restrictions on tanker movements both with respect to time of day and route taken for both summer and winter periods (summer period (May to September) and the winter period (October to April)) as follow: *(see over the page)*

### **Time of day restrictions**

No tankers **delivering fuel to the site** to travel through the village of South Warnborough between the hours of 7.15 to 9.00 and 14.00 and 16.00

No tankers **distributing fuel from the site** to travel through the village of South Warnborough between the hours of 7.15 to 9.00 and 14.00 to 16.00

### **Route restrictions - Lees Hill**

No tankers **delivering fuel to the site** to use Lees Hill or Froyle Lane

A maximum daily limit of one tanker **distributing fuel from the site** to use Lees Hill

It is appreciated that the above may be temporarily suspended in the case of necessary diversion following closure of the B3349.

## 2. SITE LIGHTING DESIGN CONSIDERATIONS AND LIMITS ON HOURS OF SITE OPERATION

South Warnborough is a small rural village with no street lighting and in which dark skies are an appreciated feature. The Parish Council requests prior approval of a condition for Site Lighting, including both design considerations and limits on hours of site operation, to minimise light pollution from the site and to avoid the development having a significant night-time visual impact.

## 3. TO MAINTAIN THE VISUAL SCREEN PROVIDED BY THE ROADSIDE BELT OF TREES

It is noted that the proposed access road follows the existing farm track whereas at the earlier design stage (pre-app) a greater stand-off from the tree screen was proposed. It is therefore important that both (1) the detailed road design and (2) the construction stage Tree Protection Method Statement includes that the limit of excavation and working for the construction of the new road does not extend beyond the existing metalled edge of the farm track on the tree belt side. Where tree roots are encountered in the roadway excavation, the requirements of NJUG10 with respect to clean cutting to minimise root damage should also be applied.

## 4. TO ENSURE SUCCESSFUL ESTABLISHMENT OF ADDITIONAL TREE PLANTING TO SCREEN THE SITE

Prior approval of a five year management plan to ensure the successful establishment of the proposed tree planting, including additional considerations for the successful establishment of tree/shrub planting on the "made ground" to the east of the existing barn building.

## 5. TO CONSERVE THE BARN OWL ROOSTING AND NESTING SITES **WITHIN** THE BARN

Design changes to minimise the area of warehousing to retain sufficient "barn owl accessible barn area" and other mitigation to conserve the barn owl habitat within the barn and the wider site.

## 6. PROTECTION OF THE PUBLIC SEWER SYSTEM IN THE VILLAGE

To safeguard against any negative impact on the public sewer system in the village.