

Minutes of the Meeting of South Warnborough Parish Council
The Ridley Hall
Monday 10th September 2018
Draft Minutes Subject to Confirmation

Present Cllr Mrs Belinda Hall
 Cllr Mr Chris Preston
 Cllr Mr Stephen Spreadborough

Mrs Elizabeth Ford (Clerk)
 Cllr John Kennett (HDC Ward Member)
 5 members of the public

1. Apologies for absence

Apologies were accepted from Cllrs Harriet Kennett and Michelle Brown. Apologies were also received from County Cllr Jonathan Glen who was attending another Local Council meeting and Jo Grey.

2. Declaration of interests

None (but see minute 6 e).

3. Approval of minutes from the Parish Council meeting on 9th July 2018

The minutes of the ordinary meeting on 9th July 2018 were approved.

4. Financial Reports (See Appendix A Financial Summary)

a) Bank reconciliation

The bank reconciliation was checked against the bank statements and all signed. Bank balances on 10th September 2018 were:

SWPC Treasurers (current) account	£ 20,865.36
SWPC Burial Ground Account	£ 2,367.01
SWPC Recreation Area Trust Account	£ 9,758.70
SWPC - SWAGA CMM Account	£ 2,621.57
NS&I Savings Account	£ 6,014.45

b) Minute agreement to payments

It was resolved to approve the payments listed below (total of £ 2,377.55).

<u>Retrospective Payments to be Authorised 10th September</u>			
25/07/2018	Clerk salary July		£ 231.40
19/07/2018	Lawn master (June treatment) Inv. 58448		£ 23.00
28/08/2018	Clerk salary (August)		£ 273.00
			£ 527.40
<u>Payments to be Authorised 10th September</u>			
10/09/2018	Clerk salary July, backpay, mileage and expense		£ 454.15
28/09/2018	Clerk salary (September)		£ 273.00
30/09/2018	D Swadling (Sept 18)		£ 425.00
28/10/2018	Clerk salary (October)		£ 273.00
30/10/2018	D Swadling (Oct 18)		£ 425.00
			£1,850.15

5. Reports from Representatives (Highways; RoWs; Village Green & War Memorial; SWAGA; SWLP: Shop; Village Hall; Village Fete; Parish Lengthsman; Police) including the appointment of a new RoW representative

Highways (David Hand)

Six potholes had been reported for repair, had all been marked but the work was yet to be carried out. HC Highways had also marked a seventh pothole for repair. The drain on Gaston Lane had been cleared. David Hand confirmed that he would like to continue to complete 30 years as highways representative. The sinkhole was yet to be repaired on Lees Hill.

RoW's

Cllr Stephen Spreadborough was appointed as ROW's representative. The Clerk would organise a handover of necessary information.

Village Green and War Memorial (written report by Mark Honour)

"Obviously the Green has had a hot and dry summer and has like most gardens fared well but not without the odd casualty. The Green still has looked good all of the summer and this is largely down to the support from all of the volunteers, but we could always do with more help. The bench in the bus shelter and the one by the war memorial have been re-painted and this has improved the way these areas look. We will be doing some management of the plants next quarter, which like every year have grown a great deal and need to be controlled. But overall a good summer."

SWAGA

Ed Clarke had been appointed as the new Chairman of the SWAGA committee. Thanks were given to retiring Chairman, Peter Brown.

SWLP (written report received from Jo Grey)

SWLP had not received notification of the Lees Buildings application from Hart DC until advised in the agenda of the meeting and would liaise with the Parish Council to consider the application after the meeting.

Village Shop

All going well. The Friday evening fish and chips had been stopped. Information was provided on a coffee morning in the village hall in late September and a charity stall outside the village shop in October. The defibrillator would be installed outside the shop in the next week.

Village Hall

All going well with a high level of bookings. The flat above the hall would be refurbished and ready to let in November/December.

Village Fete

The fete had made approximately £800 for the village. Gazebos purchased this summer would be available for future years. The next fete would be at the beginning of June, with the date to be confirmed.

Parish Lengthsman

The Clerk would liaise with Hart DC tree officer and request the Parish Lengthsman to crown raise the lime in the Lees Hill road island at the junction with Alton Road as soon as possible. The Clerk would check which benches had been painted and arrange for the replacement of roadside bollards at the bottom of Lees Hill and by Street Farmhouse.

6. To consider the following planning applications:

- a) Old Police Cottage, Gaston Lane , **18/01769/LB** - To Change the exterior covering on top of the front porch roof from tin [was not as listing] as it was previously to Lead which is what is currently listed and **18/01552/LBC** - Install a downstairs coat and boot cupboard and toilet, basin and vanity unit to box in pipework.
The applications were discussed and **it was resolved** to submit the comment of no objection for both applications.

- b) **18/01851/FUL**, The Walled Gardens, Orchard Bungalow, Froyle Lane. Retrospective demolition of existing bungalow and construction of replacement 4 bedroom house and alterations and extensions to existing garage.
The application was discussed and **it was resolved** to submit the comment to object for the same reasons as the objection to the earlier application ref. 18/00493/HOU.
The Clerk also advised that a further planning application ref. 18/01990/FUL had been received for the site after the issue of the agenda for the meeting. This application involved a further increase of 2m in roof height. The Clerk would request more precise plans on the proposals to clarify the increase in roof height.
- c) **18/02003/PRIOR**, New Farm, Froyle Lane. Application for prior notification of agricultural or forestry development for a proposed agricultural building.
No documents were available on this application and so the determination of the comment was deferred.
- d) **18/01550/LDC**, Lees Buildings, Alton Road. Construction of new building for B8 purposes adjacent to existing grain dryer.
The application was discussed and **it was resolved** to submit the comment to object and in the event that Hart DC was minded to grant permission request that native species hedging was planted on the boundary to screen the site.
- e) **18/01791/CA**, The Poacher Ph, Alton Road. T1, Cherry - fell, rotten at head height. T2, Cherry - fell, rotten at head height. T3, Sycamore - reduce height by 3.5m, width by 2.5m. T4, Aspen, remove dead fork, reduce remainder by 2m. T5, Damson/Plum - cut back from building to give 2m clearance. T6, Sycamore - remove lowest split branch and crown raise to 3.5m, also shorten lowest laterals by 1.5m over car park to reduce risk of damage/fallen branches. T7, Lime - reduce by 3m T8, T9, T10, Cherries - remove minor deadwood.
Cllr Chris Preston declared a personal interest as a neighbour of the application site but elected to take part in the discussion and determination of the comment. **It was resolved** that Councillors would make a site visit prior to submission of the Parish Council comment on the application.

7. To report comments submitted on:

- a) **18/01494/CA**, Holm Place Lees Hill. Beech tree in South West corner of property - Crown reduce by 2.5m
The Parish Council had submitted the comment to object and request additional information.
Status: Decided – no objection.
- b) **18/01802/CA**, Holm Place Lees Hill. Beech tree at address above - Crownlift to 6m on side of Belevor / 3 Street Meadow
After discussion with the neighbour to the property the Parish Council submitted the comment of no objection. **Status:** Decided – no objection.

8. Update on other previous applications.

18/01327/HOU, Green Barn, Lees Hill. Single storey side and two storey rear extensions, new roof lights and dormer windows and alterations to fenestration. Parish Council comment not to object. **Status:** Granted.

18/01229/LBC, The Manor Alton Road. Removal of non-original walls at first floor. Addition of new stud walls to create a walk-in wardrobe and separate WC. Parish Council comment not to object. **Status:** Granted.

18/01206/CA, The Poacher PH, Alton Road. Application for tree works in Conservation Area. **Status:** Decided – No objection.

18/01118/CA., The Old Rectory Alton Road. Application for tree works in Conservation Area. **Status:** Decided – No objection.

18/01074/CON, Eveleigh Cottage Lees Hill. Discharge of condition 6- drainage strategy- pursuant to 17/02875/HOU Construction of unit (previously approved as garage and store). To provide ancillary accommodation to main dwelling. **Status:** Decided – Condition discharged.

18/00947/LDC | High Beeches Swaines Hill, South Warnborough. Construction of outbuilding. **Status:** Granted.

18/00712/FUL, 1 Elles View Barns Alton Road. Change of use from B1 use (office) to D2 use (pilates). **Status:** Withdrawn.

18/00916/FUL, Barn North Of Pickaxe Lane, South Warnborough. Change of use of the land/barn to accommodate a 596 sqm warehouse with ancillary spaces etc. Parish Council comment not to object, subject to conditions. **Status:** Application ongoing.

18/01013/LBC, Abbotsford, Alton Road. Replacement rooflights. Parish Council comment to support. **Status:** Granted.

15/02357/FUL Land Adjacent to Poachers Field, Alton Road: Revised scheme. Erection of 15 residential dwellings etc. Parish Council comment to object. **Status:** Due to unresolved issues with surface drainage, foul drainage, highways and design in the Conservation Area, it is understood that the application will be withdrawn, with a new application to be submitted. Agreed expiry date 1 June 2018. No change as of 10th September 2018.

9. Update from County Councillor.

Apologies had been received from Cllr Glen that he could not attend the meeting.

10. Update from District Councillor

The evaluation of the Local Plan was ongoing. Hart DC had lost appeals for large developments around Fleet and Hook. This may have the benefit of reducing development pressure in other areas. Plans to re-develop the Harlington Centre were being considered but would involve significant investment without a guaranteed return as had been the case for the new leisure centre.

11. Update on road safety proposals

The ongoing problem of speeding traffic was discussed. The SID measured a vehicle travelling at 42mph through the village at the same time as the school bus was collecting children. A proposal to install a roundabout at the junction of Lees Hill and Alton Road was made. It was noted that this would require illumination.

“Pinch point” traffic calming was suggested, but this had previously been excluded due to the need to allow wide agricultural vehicles through the village. The Clerk would write to Hampshire Police to request that the use of a speed camera in South Warnborough was reconsidered.

12. Update on purchase of “Tommy” silhouette

It was resolved to purchase a black Perspex “Tommy” silhouette (donation of £250 to The Royal British Legion) for placement at the war memorial in time for Remembrance Sunday.

13. To consider new recycling bin and the promotion of biodegradable poo bags

It was resolved not to buy a new recycling bin and not to promote biodegradable poo bags.

14. Questions and answers from the floor

A query was raised regarding the new disease affecting horse chestnut trees

15. To confirm date of next meeting

The date of the next meeting was confirmed as Monday 12th November at 7.30pm in The Ridley Hall.

The meeting finished at 9.04pm.

Appendix A – Financial Summary 10th September 2018

<u>BANK BALANCES AS AT 10th September 2018</u>	SWPC Treasurers Account	£	20,856.36
	SWPC Burial Ground Account	£	2,367.01
	SWPC Recreation Area Trust	£	9,758.70
	SWPC - SWAGA CMM	£	2,621.57
	NS&I Savings Account	£	6,014.45
		£	41,618.09

SWPC TREASURERS ACCOUNT BALANCE CARRIED FORWARD 9th July £ 23,143.94

Receipts to 10th September

EP	25/07/2018	repayment of SO for Clerk July salary (banking error)	£	231.40	
			£	231.40	£ 23,375.34

Authorised Payments to 10th September

922	19/06/2018	D Swadling (June 18)	£	425.00	
923	19/06/2018	Do The Numbers Ltd, internal audit	£	190.00	
924	19/06/2018	Hart Election Costs	£	56.10	
925	19/06/2018	B Hall, Parish Assembly	£	69.60	
926	21/06/2018	Iredell Services	£	100.00	
927	09/07/2018	Clerk mileage and expenses (Jun & Jul)	£	122.69	
928	09/07/2018	H Kennett, padlock & keys	£	17.99	
929	09/07/2018	D Swadling (July 18)	£	425.00	
930	09/07/2018	D Swadling (Aug 18)	£	425.00	
931	09/07/2018	Playsafety Ltd, annual inspection	£	151.20	
			£	1,982.58	£ 21,392.76

Retrospective Payments to be Authorised 10th September

SO	25/07/2018	Clerk salary July	£	231.40	
932	19/07/2018	Lawn master (June treatment) Inv. 58448	£	23.00	
SO	28/08/2018	Clerk salary (August)	£	273.00	
			£	527.40	£ 20,865.36

Payments to be Authorised 10th September

933	10/09/2018	Clerk salary July, backpay, mileage and expenses	£	454.15	
SO	28/09/2018	Clerk salary (September)	£	273.00	
934	30/09/2018	D Swadling (Sept 18)	£	425.00	
SO	28/10/2018	Clerk salary (October)	£	273.00	
935	30/10/2018	D Swadling (Oct 18)	£	425.00	
			£	1,850.15	£ 19,015.21
		Outstanding Payments	nil		
		Outstanding receipts	nil		