

**Minutes of the Meeting of South Warnborough Parish Council**  
**VIRTUAL**  
**Monday 8<sup>th</sup> June 2020**  
**Draft Minutes Subject to Confirmation**

Present Cllr Lady Belinda Hall  
Cllr Chris Preston  
Cllr Stephen Spreadborough  
Cllr Ed Clark

District Cllr John Kennett  
Mrs Elizabeth Ford (Clerk)  
5 members of the public

**1. Introduction**

All attendees were welcomed and the new virtual format for the meeting was introduced.

**2. Apologies for absence**

Apologies were received from County Councillor Jonathan Glen, District Cllrs Ken Crookes and Chris Dorn, and two residents.

**3. Declaration of interests - None**

**4. Approval of minutes from the Parish Council meeting of 9<sup>th</sup> March 2020**

**It was resolved** to approve the minutes of the Parish Council meeting on 9<sup>th</sup> March 2020.

**5. Presentation to Michelle Brown**

Michelle Brown was thanked for her service as Parish Councillor. She would be missed and a token of appreciation from the Council was on the way.

**6. Financial Reports**

**a) Bank reconciliation.**

This item was deferred.

**b) Minute agreement to payments**

This item was deferred.

**c) To consider donation of £250 to the PCC for the parish magazine**

**It was resolved** to make a donation of £250 towards the cost of producing the parish magazine.

**d) To receive internal audit report and decide actions**

The 2019/2020 internal audit had been carried out on the 21<sup>st</sup> May. The report on the audit had been circulated prior to the meeting, and it was agreed that actions to address all were underway, apart from the adoption of a grant application policy. It was agreed that the Clerk would draft a grant application policy for future adoption by the Council.

**e) To receive and approve 2019/2020 Accounts**

The Chair checked and approved the bank reconciliation. The 2019/2020 Accounts, having previously been circulated, were approved.

**f) To receive and approve Section 1 of the 2019/2020 Annual G&A Return**

**It was resolved** to approve Section 1 of the 2019/2020 Annual G&A Return and for the Chair and Clerk to sign the document.

**g) To receive and approve Section 2 of the 2019/2020 Annual G&A Return**

**It was resolved** to approve Section 2 of the 2019/2020 Annual G&A Return and for the Chair to sign the document.

**7. To consider the following planning applications:**

- a) **20/01090/HOU, Orchard Lodge, The Walled Gardens, Froyle Lane.** Removal and raising of roof to create a first floor above existing detached garage and dormer window to rear. The application was discussed. It was noted that there was no definite specification of the final height of the proposed development but, subject to the building not being taller than the height of the adjacent house, **it was resolved** not to object to the application.

**8. Update on previous applications**

Since the last meeting the following applications have been decided:

**20/00458/CA, Barley Wood, Froyle Lane.** Remove Lime Tree (T1). **Status:** Decided - no objection.

**20/00216/CA, Manor Court Lees Hill.** T1 Lime Tree - Crown reduction by 3-4m and deadwood T2 Walnut Tree - Crown reduction by 3-4m and deadwood T3 and T4 Ornamental Fruit Trees - Fell and replace with fruiting trees T5 Maple - Crown reduction by approximately 1m T6 Holm Oak - Crown reduction by approximately 1.5m. **Status:** Decided – No objection.

**19/02719/TPO, 7 The Walled Gardens, Froyle Lane.** To reduce the crowns on 3 Silver Birch trees by 4-6 metres. Bring in the sides by 1.2m to balance crown deadwood. Parish Council yet to comment. **Status:** Split Decision – Hart DC only gives permission to crown lift the lower lateral branches overhanging the road of The Walled Garden, by the removal of the secondary branches only, allowing 5m clearance.

**17/00112/CON, 6 Alton Road.** Approval of conditions 3- materials- 4- construction method statement- 6- surface water drainage- and 7- foul water- pursuant to 17/00112/FUL Erection of detached three bedroom dwelling, with one car parking space to the front, a rear garden with cycle storage provision and the a further car parking space to the rear of the garden. Two car parking spaces to the front of No 6 Alton Road and enlarged rear garden. Parish Council comment no objection. **Status:** Condition discharged.

**20/00624/CA, Lees Cottage Lees Hill.** Removal of T2, T3, T5, T6, T7 and T11, G1 and G2, remove deadwood and stubs from T1, remove broken branches hangers and deadwood from T8, clear around electricity cable and lift crown to 2m on T9 and T10, prune to hedge proportions hedge 1 and hedge 2. **Status:** Decided no objection.

**20/00474/HOU and 20/00475/LBC, Cobweb Cottage Lees Hill.** Erection of a single storey rear extension alterations to existing rear extension and internal alterations. Parish Council comment no objection. **Status:** Granted.

**20/00408/AMCON, Sedum House, Lees Hill.** Removal of Condition 9 - Code for Sustainable Homes - attached to Planning Permission 10/01050/FUL, for the erection of a single storey part-sunken dwelling and double garage, both with flat sedum roofs, dated 02/07/2010. Parish Council comment no objection. **Status:** Granted.

**19/02714/LBC, St Andrews Church, Alton Road.** Provision of pathway lighting from lych gate to porch and replacement of the lych gate light, lantern light and external floodlight. Parish Council comment of no objection. **Status:** Granted.

**20/00487/HOU, Pepys Barn, Blouce.** Erection of a two storey front extension, new entrance canopy and front entrance, steps and entrance to side, steps and entrance to rear, extension of dormer window to rear, creation of dormer windows to both sides, insertion of rooflight to rear, demolition of conservatory, alterations to fenestration and new vehicular access to a private road. Parish Council comment of no objection. **Status:** ongoing.

**9. Update from County Councillor**

County Councillor Jonathan Glen sent apologies that he had tried but failed to connect to the virtual meeting. He also had forwarded news from Hampshire County Council for inclusion in the minutes, both as follows and in Appendix A:

**Access to Household Waste Recycling Centres**

From 15<sup>th</sup> June residents would need to book slots, via the Hampshire County Council website or by telephone on 02380 179 949 (lines open Monday to Friday 9am to 5:30pm) to access the household waste recycling centres. People would be able to book a 30-minute slot up to 48 hours in advance with one slot per household per week. Sites would operate under the normal summer opening hours of 9am until 6pm, seven days a week.

### **Making Safer Spaces in recovery**

Temporary changes were being made across Hampshire to provide more road space for people walking and cycling after the coronavirus lockdown. HCC was encouraging communities, schools and residents to make suggestions for schemes which supported social distancing, with priority given to those with the potential to make the most positive impact, and which met criteria for funding.

### **Access to Libraries**

We Select, You Collect - Ready Reads was a new book collection service from libraries, where books would be selected, according to the reader's preferences, for collection from the local library. Residents would need to sign up online and be given a time slot before going to the library. Search Library services on the HCC website.

### **Enjoying outdoor spaces**

As many people were accessing outside spaces more following the Covid-19 lockdown, HCC had provided information on how to enjoy Hampshire's countryside responsibly. Search Public Rights of Way and the Countryside Code on the HCC website.

## **10. Update from District Councillor**

Cllr Kennett had provided a written report to Councillors prior to the meeting and this has been included as Appendix B. As well as sitting on the Planning, Licensing and Staff committees, Cllr Kennett was now Chairman of Hart District Council.

## **11. Initial discussion of the Parish and Covid-19**

The resident South Warnborough Covid-19 volunteer co-ordinator provided a report on the village's new Covid-19 Support Group. South Warnborough residents had responded marvellously to her request for volunteers and the group had been formed very quickly and efficiently. Volunteers were continuing to provide wide ranging support and there was an increased community spirit in the village. The Parish Council thanked the co-ordinator and all the other volunteers for "a great job, well done".

## **12. Questions and answers from the floor** - None

## **13. To confirm dates of meetings until May 2021**

Dates of meetings were confirmed for the rest of 2020 and would be on:

Monday 22<sup>nd</sup> June;

Monday 13<sup>th</sup> July;

Monday 10<sup>th</sup> August;

Monday 14<sup>th</sup> September;

Monday 12<sup>th</sup> October;

Monday 14<sup>th</sup> December.

All meetings were currently planned to be virtual and would start at 7.30pm

## **10. To confirm date of next meeting**

The next meeting would again be a virtual meeting and be on Monday the 22<sup>nd</sup> June at 7.30pm.

The meeting finished at 8.15 pm.

Signed Chairman \_\_\_\_\_ Date \_\_\_\_\_

Parish Clerk Elizabeth Ford

## **Appendix A - HAMPSHIRE COUNTY COUNCIL REPORT**

*Jonathan Glen, County Councillor for  
Hook, Odiham and the Western Parishes  
jonathan.glen@hants.gov.uk*

It's good to be in touch again, and yes, I plan to report on the 'C' word.....CRIME.

I imagine you all have probably heard enough about the coronavirus measures currently in place (and changing every day) but in these challenging times it is frustrating that there are always people who will take advantage of the situation and make it even more difficult. However, petty crime is actually an issue we can do something about now.

Jennifer Lovegrove, our new Hart District Inspector for the police, recently asked me to share my thoughts on local crime. Since COVID-19 took over our lives, our rural communities have been feeling particularly isolated and vulnerable. There has been an increase in rural crime throughout Northern Hampshire which includes theft of quad bikes, burglaries to farms, and garage break-ins. Luckily, Hart has not been affected as much as other districts.

There are special operations in place to target this type of offending and in Hart there is now a new Engagement & Prevention Plan in place to ensure that this level of criminal activity does not escalate. In early May, Hart suffered from a small increase in minor burglaries, particularly in Crondall. Our new Inspector is passionate about rural policing and targeting those responsible, and teams have now been set up to tackle these challenges.

Thanks to their vigilance and community support the police have recently made arrests at a site in Hartley Wintney where several of the Crondall items were recovered, and a suspicious car stopped and searched in Hook Road, with the result the driver was arrested for intent to commit a crime.

In addition, I was informed and have reported on the following:

- Bicycle thefts in Rotherwick, where entry was probably made from the fields.
- Rotherwick Woods – you may be aware that a company is advertising land for sale along the Hook Road, where reports have come in of suspicious campsites there appearing at random. Hart District Council and the police are aware and are watching the situation.
- Over three months ago there was a spate of burglaries in Holt Park. The MO was to engage youngsters to monitor residents' movements and report back to their criminal masters when houses were likely to be empty. Access had been gained through back doors, keys taken and selected cars driven away. There have also been incidents of 'key-less' car thefts, where the criminals replicate the signals from wireless key fobs. Keep your keyrings out of sight and as far from the vehicles as possible!

There is also anecdotal evidence of 'county-lines' activity along the Holt Lane track from the bridleway bridge over the M3. This allows east entry north and south of the motorway.

If you have outside lights you might consider leaving them on at night to deter opportunist burglars.

As ever, if you see any suspicious behaviour or activity that makes you uncomfortable, please make a note of when and where and email myself and Jennifer ([jennifer.lovegrove@hampshire.pnn.police.uk](mailto:jennifer.lovegrove@hampshire.pnn.police.uk))

Stay alert and stay well!

*Jonathan Glen, County Councillor for  
Hook, Odiham and the Western Parishes*

**June 5<sup>th</sup> 2020**

**Report on Hart District Council  
for South Warnborough Parish Council**

Hart is practising remote working as far as possible while lockdown regulations are in force, with only a few people going in to open the mail etc.

While the Council is free to adopt whatever arrangements it likes for its own committee meetings it had to await a change in the law by Parliament to allow remote meetings before it could hold a valid meeting of full Council. At the end of April, with the law duly changed, it held a virtual meeting to formally adopt the Local Plan so that it now has full force. Town and village Neighbourhood Plans which are already completed, such as Odiham's, are incorporated into it.

This means that a development such as the one at Poachers Field, while not permanently dead, now has a much higher hurdle to jump because it is not in the Local Plan. The Shapley Heath development is also not in the Plan. A developer can still submit a development for land not included in the Plan. Hart would probably reject it but the Government Inspector could come to a different conclusion. Minor "windfall" developments, usually within existing Settlement Boundaries, will be considered on their planning merits and indeed the Plan depends on a number of them being accepted.

On May 21<sup>st</sup>. Hart Council held its AGM (also virtually) which elects office holders and members of various committees, whose members then elected a chairman for the coming year. Overall control of the Council comprising its Leader and Cabinet remains unchanged with the same LibDem/CCH coalition forming the Executive. I remain on the Planning, Licensing and Staffing committees along with largely ceremonial role as Chairman of the Council.

The Council is planning to resume green waste collection, with a projected start date of "mid-June" although it should be remembered that, even if that rough date is met, it could be up to two weeks later that a complete cycle of collections is completed. The process has not been helped by Basingstoke Council choosing this time to withdraw from the joint waste collection between the two councils.

Government grants and loans to about 85% of small businesses which applied have been processed by the council or more accurately by Capita and any eligible business who has not yet applied should do so as soon as possible. The Ridley Hall along with Long Sutton and Greywell halls, have received grants of £10,000 each.

All Council departments, including Planning, are continuing to function normally as far as possible.

John Kennett