

Minutes of the Meeting of South Warnborough Parish Council
VIRTUAL
Monday 20th July 2020
Draft Minutes Subject to Confirmation

Present Cllr Lady Belinda Hall
Cllr Chris Preston
Cllr Stephen Spreadborough
Cllr Ed Clark

District Cllrs John Kennett, Kenneth Crookes and Chris Dorn
Mrs Elizabeth Ford (Clerk)
8 members of the public

1. Introduction

All attendees were welcomed and the virtual format for the meeting was explained.

2. Apologies for absence - None

3. Declaration of interests - None

4. Approval of minutes from the Parish Council meetings of Monday 8th June and Monday 22nd 2020

It was resolved to approve the minutes of the Parish Council meetings on Monday 8th and Monday 22nd June 2020.

5. Co-option of new Parish Councillor and signing of declaration of acceptance of office

It was resolved to co-opt Gavin McBride as the new Councillor. The Clerk would organise the signing of the acceptance of office and the declaration of interests in the next week.

6. Financial Reports

a) Bank reconciliation

The bank reconciliation was checked against the bank statements. Bank balances on 20th July 2020 were:

SWPC Treasurers (current) account	£ 41,326.53
SWPC Burial Ground Account	£ 3,273.01
SWPC Recreation Area Trust Account	£ 9,758.70
SWPC - SWAGA CMM Account	£ 2,234.74
NS&I Savings Account	£ 6,115.24

b) Minute agreement to payments

It was resolved to approve the retrospective payments listed in Appendix A with a total of £7000.73 and to approve to make the payments listed below.

Payments to be Authorised 20th July

21/07/2020 Premier Grounds & Garden Maintenance	£	56.50
21/07/2020 Clerk expenses & back pay	£	553.54
27/07/2020 Clerk salary July	£	364.00
31/07/2020 Swadling Garden Services	£	376.00
27/08/2020 Clerk salary August	£	455.00
31/08/2020 Swadling Garden Services	£	376.00
	£	<u>2,181.04</u>

7. To consider actions following the playground annual inspection

Residents had commented on the Covid-19 safeguards applied at the Parish Council recreation ground. District Councillor Dorn advised on the controls applied at the busier Crondall playing area. The Clerk advised that the safeguards followed current guidance.

The annual playground inspection had been carried out at the end of May and the report had been circulated to Councillors and members of the SWAGA committee prior to the meeting. **It was resolved** to buy a new bin to replace the open bin by the play equipment. The Clerk would apply an emergency telephone number on the playground sign.

8. To note controls introduced in new Public Space Protection Order for Dog Fouling

New controls were in place from 1st June 2020 requiring dog walkers in public spaces to show that they had the means of disposing of their dog's waste responsibly or be subject to a fine.

9. To consider the following planning applications:

- a) **20/01412/FUL, Swaines Hill Manor, Swaines Hill.** Change of use of two Agricultural Buildings into two three bedroom dwellings, with associated building and demolition operations and hard and soft landscaping.

The application was discussed and **it was resolved** to submit the comment to support the application.

- b) **JUTA/19/01949/HOU and JUTA/19/01950/LBC, Lees Cottage, Lees Hill.** Planning Appeal by written statement for refusal of: Erection of a two storey rear extension, creation of basement. Single storey outbuilding with accommodation in roof space and replacement of metal railings with new fence and gate. Parish Council comment to original applications was no objection.

The application was discussed and **it was resolved** to submit the comment of no objection.

10. Update on other previous applications

The planning decisions to be reported since the last meeting were as follows:

20/01313/CA, South Warnborough Lodge, Lees Hill. Prune line of 8 ash trees on northern border of garden back to height of 4 metres (as in previous pruning in 2012). Parish Council comment no objection. Status: Decided no objection.

20/00487/HOU, Pepys Barn, Blouce. Erection of a two storey front extension, new entrance canopy and front entrance, steps and entrance to side, steps and entrance to rear, extension of dormer window to rear, creation of dormer windows to both sides, insertion of rooflight to rear, demolition of conservatory, alterations to fenestration and new vehicular access to a private road. Parish Council comment of no objection. Status: Granted 1st June 2020

11. To consider response to Hart Covid-19 Survey

Hart District Council was carrying out a survey seeking residents' views on how they had been affected by the Covid-19 pandemic and what permanent changes may take place in how they worked, lived and travelled. The closing date was 26th July.

12. Update from County Councillor.

Councillor Glen sent apologies that he could not access the meeting. Hart District Council had circulated the HCC Library Service Report which included a recommendation to close the library in Odiham.

13. Update from District Councillor

A recent Hart DC review of the Planning Department had found that Conservation Officer decisions were too strict as more than the national average of listed building applications were decided with an objection. The policy approach to evaluating applications was under review.

14. Questions and answers from the floor

A resident objected to the use of Parish Lengthsman time to cut highway verges at the edge of the village.

15. To confirm date of next meeting.

The next meeting would again be a virtual meeting and be on Monday the 10th August at 7.30pm.
(This meeting was then cancelled the next meeting was held on 14th September).

The meeting finished at 8.29pm.

Signed Chairman _____ Date _____

Parish Clerk Elizabeth Ford

Appendix A- Financial Summary for July 2020

<u>BANK BALANCES AS AT 20th July 2020</u>			
		SWPC Treasurers Account	£ 41,326.53
		SWPC Burial Ground Account	£ 3,273.01
		SWPC Recreation Area Trust	£ 9,758.70
	01-Jun-20	SWPC - SWAGA CMM	£ 2,234.74
	10-Mar-20	NS&I Savings Account	£ 6,115.24
			<u>£ 62,708.22</u>

<u>SWPC TREASURERS ACCOUNT</u>	BALANCE CARRIED FORWARD 1st April 2020	£ 16,241.68
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Receipts to 20th July

Trf EHDC Precept payment 2020/2021	£ 31,076.00	
Trf HMRC VAT refund	£ 1,009.58	
	<u>£ 32,085.58</u>	£ 48,327.26

Retrospective Payments to be Authorised 20th July

SO 27/04/2020 Clerk salary	£ 364.00	
SO 30/04/2020 Swadling Garden Services, GMC April	£ 376.00	
Trf 01/05/2020 Vitaplay SWAGA surface	£ 2,678.76	
Trf 01/05/2020 Tufton Warren, playground rent	£ 250.00	
Trf 01/05/2020 Lawnmaster, Inv 72375	£ 24.00	
Trf 01/05/2020 HALV, annual fees	£ 278.23	
Trf 07/05/2020 NW Adams, playground inspection training	£ 384.00	
SO 26/05/2020 Clerk salary	£ 364.00	
Trf 26/05/2020 Came and Company, annual insurance premium	£ 598.54	
SO 01/06/2020 Swadling Garden Services, GMC May	£ 376.00	
SO 25/06/2020 Clerk salary	£ 364.00	
SO 30/06/2020 Swadling Garden Services	£ 376.00	
Trf 30/06/2020 Donation to PCC for parish magazine	£ 250.00	
Trf 30/06/2020 Do the Numbers Ltd, internal audit	£ 190.00	
Trf 30/06/2020 ROSPA Playsafety, annual playground inspection	£ 103.20	
Trf 30/06/2020 Lawnmaster, Inv 73941	£ 24.00	
	<u>£ 7,000.73</u>	£ 41,326.53

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SO 27/07/2020 Clerk salary July	£ 364.00	
SO 31/07/2020 Swadling Garden Services	£ 376.00	
SO 27/08/2020 Clerk salary August	£ 455.00	
SO 31/08/2020 Swadling Garden Services	£ 376.00	
	<u>£ 2,181.04</u>	£ 39,145.49