

Minutes of the Meeting of South Warnborough Parish Council

VIRTUAL

Monday 29th March 2021

Draft Minutes Subject to Confirmation

Present Cllr Lady Belinda Hall (Chair)
Cllr Stephen Spreadborough
Cllr Ed Clark
Cllr Gavin McBride

District Cllrs John Kennett
Mrs Elizabeth Ford (Clerk)
6 members of the public

1. Introduction

All attendees were welcomed to meeting.

2. Apologies for absence

Cllr Jonathan Glen sent apologies that he could not attend the meeting.

3. Declaration of interests - None

4. Approval of minutes from the Parish Council meetings on Monday 15th March 2021

It was resolved to approve the minutes from the Parish Council meeting on Monday 15th March 2021.

5. To Financial Reports (See Appendix A for Financial Summary)

a) Bank reconciliation

The bank reconciliation was checked against the bank statements and agreed. Bank balances on 29th March 2021 were:

SWPC Treasurers (current) account	£ 37,706.88
SWPC Burial Ground Account	£ 3,469.01
SWPC Recreation Area Trust Account	£ 108.70
SWPC - SWAGA CMM Account	£ 11,679.14
NS&I Savings Account	£ 6,150.56

b) Minute agreement to payments

It was resolved to approve the payments below (total £53.64)

Retro-spective Payments to be Authorised 29th March 2021

18/03/2021 Refund Clerk for Councillor leaving gift	£ 53.64
	<u>£ 53.64</u>

c) Confirmation of allocated and general reserves as of the end of March 2021

The allocated and general reserves as at 31st March 2021 have been included as Appendix B.

6. To review Parish Council governance documents and Financial Risk Assessment

It was resolved to adopt the Standing Orders, Financial Regulations and other governance documents unchanged. The Financial Risk Assessment was amended and adopted. The amendment was under serial 10, Risk - Inadequate annual precept and budgetary control, to include:

“In 2020/21 consideration was made in the event that Covid-19 pandemic budgetary impacts continued into the 2021/22 financial year. “

7. To consider the following planning applications:

- a) **21/00771/CA, Latymer House Alton Road.** 1 - Walnut - Prune back from house to previous points 2 - Hornbeam - Remove crossing and dead branches from canopy 3, 4 - 2 Yews - Reduce overhanging branches.

The application was discussed and **it was resolved** to submit the comment of no objection.

8. Update on other/previous applications

21/00550/FUL, Swaines Hill Manor, Swaines Hill. Demolition of 4 no. Agricultural Buildings. Erection of 2 no. dwellings with ancillary accommodation with access, parking and landscaping. Parish Council comment no objection. Status: Ongoing

20/03071/FUL, Humbly Grove Alton Road South Warnborough Hook RG29 1RX.

Demolition of existing buildings and erection of a dwelling and detached garage with habitable accommodation at first floor. Associated access, parking, turning, landscaping and private amenity space. Parish Council comment to object and this was maintained after the submission of a revised layout. Status: Withdrawn

Two Planning Appeals REFS: APP/N1730/W/20/3264538 and

APP/N1730/W/20/3264711, Granary Court, Alton Road. Latter for Outline planning application for the construction 6 detached dwellings (following the demolition of existing building), all matters reserved for subsequent approval (highways, design, scale and landscaping). Former for similar. Parish Council comment to maintain objection. Status: Appeals dismissed.

20/02030/LDC, Hazelfield Lodge, Alton Road. Use of Hazelfield Lodge as a self contained flat. Parish Council comment no objection. Status: Granted.

20/02073/FUL, Ford Farm, Ford Lane, Upton Grey. Erection of storage and office building for use by PHL Limited etc, Parish Council comment no objection. Status: Granted.

9. Update on planned improvements to playground equipment at the Parish Council recreation ground. To include the selection of the design and contractor, confirmation of use of Parish Council reserves and other funding and additional actions.

Following detailed review of the costed proposals received from four specialist playground contractors it was unanimously resolved to select Eibe Ltd as the preferred contractor for the improvements to the playground area and to instruct Eibe to carry out the improvements at the quoted price, but subject to minor amendments being agreed. A meeting would be held with the contractor and Cllrs Clark, McBride and the Clerk to outline the changes being requested and a revised proposal then presented to the next meeting of the Council for consideration.

Review of the Parish Council reserves under item 5 c) above had confirmed that the allocated reserve for playground improvements was £22,500 with a 2021/22 budget provision to add a further £15,000, making a total playground reserve of £37,500 as of 1st April 2021.

It was resolved to spend the following reserves on £50,000 (exc VAT) of improvements to the recreation ground:

Playground Improvements Reserve	37,500
Burial Ground Reserve	3,369
General Reserve	9,131
Total Expenditure	50,000

10. Update from County Councillor

Cllr Glen sent apologies that he could not attend the meeting due to the purdah period ahead of the forthcoming elections.

11. Update from District Councillor

The planning application for the proposed solar farm at Long Sutton is expected to be submitted this summer. The Covid-19 pandemic had cause major impact on the Hart DC finances with a projected shortfall in 2021/22 of £350K in 2021/22 in the event that there were no further impacts and a shortfall of £1.3M in 2022/23.

12. Update on Casual Vacancy on the Council

Hart District Council had confirmed on the day of the meeting that there had been no request for an election so the casual vacancy would be filled by co-option. It was stated that if anyone is interested in standing as a candidate to fill this vacancy they should contact the Chair Lady Belinda Hall or the Clerk for a discussion of what is involved.

13. Questions and answers from the floor

Residents again requested enforcement action regarding the signage and new access at the Lees Barn/Granary Court site. The replacement of the different signs with a single sign at the entrance to the site was suggested as a valid approach to the signage problem. The Parish Council was in regular contact with Hart DC regarding the problem.

Cllr Spreadborough advised that the Odiham and Greywell Cricket club would be carrying out a litter pick in the village

14. To confirm date and location of next meeting

The next meeting would be the South Warnborough Parish Council Annual Meeting (AGM) and the Parish Assembly which would be held virtually on Tuesday 4th May with the AGM starting at 6.30pm and the Parish Assembly at 7.30pm. The agenda would be issued by Wednesday 21st April.

The meeting finished at 9.03 pm.

Signed Chairman _____ Date _____

Parish Clerk Elizabeth Ford

Appendix A: Financial Summary for Meeting 29th March 2021

BANK BALANCES AS AT 26th th March 2021

SWPC Treasurers Account	£ 37,706.88	see transfers below
SWPC Burial Ground Account	£ 3,469.01	as previous
SWPC Recreation Area Trust	£ 108.70	see transfers below
SWPC - SWAGA CMM	£ 11,679.14	see transfers below
NS&I Savings Account	£ 6,150.56	31 Dec 20
	<u>£ 59,114.29</u>	

Transfer £9000 from SWRAT to SWAGA CMM. (Original payment 3 April 2017 chq no. 000175 made in error)

Transfer £650 from SWRAT to (donation from 2017 Village fete to SWAGA)

SWPC TREASURERS ACCO BALANCE CARRIED FORWARD 15th March £ 38,312.70

Receipts to 29th Mar 2021

25/3/21 repayment	£ 40.00	
	<u>£ 40.00</u>	£ 38,352.70

Payments to 29th Mar 2021

Trf 16/3/21 Clerk expenses Feb & March 2021	£ 79.58	
Trf 16/3/21 Premier Grounds & Garden Maintenance	£ 57.60	
SO 28/3/20 Clerk salary Mar	£ 455.00	
	<u>£ 592.18</u>	£ 37,760.52

Retro-spective Payments to be Authorised 29th March 2021

Trf 18/3/21 Refund Clerk - Councillor leaving gift	£ 53.64	
	<u>£ 53.64</u>	£ 37,706.88 Agrees above

Payments to be authorised 29th March 2021

nil	<u>£ -</u>	£ -
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Appendix B: Statement of SWPC Reserves as at 31st March 2021

SWPC CURRENT ACCOUNT BALANCE								37,706.88
NS&I Savings Account								6,150.56
								43,857.44
General Reserve								17,373.54
"Garden Project" Reserve								2,004.00
	transfer balance to SWPC			24.7.15		2,004.00		
						<u>2,004.00</u>		
Flower Show Reserve								821.24
	transfer balance to SWPC			7.6.18		964.97		
	fund ornamental tree guard			4.9.2	-	122.91		
	fund tree guard			11.1.21	-	20.82		
						<u>821.24</u>		
Village Fete Reserve								1,158.66
	donation Pilates Foundry			7.2.20		100.00		
	transfer balance on closure HSBC account to SWPC			7.10.20		5,058.66		
	2019 fete grant to Playground					- 4,000.00		
						<u>1,158.66</u>		
Playground Improvements Reserve								22,500.00
	2018/19 Budget provision					1,000.00		
	2019/20 Budget provision					1,000.00		
	2019 fete grant to playground					4,000.00		
	2020/21 Budget provision					16,500.00		
						<u>22,500.00</u>		
2021/22 Budget Provision adds when precept received April 2021								
						15,000.00		
						<u>37,500.00</u>		
SWPC BURIAL GROUND ACCOUNT								3,469.01
SWAGA COMM ACCOUNT BALANCE								11,679.14
fund: repairs to fabric MUGA unless other sources obtained								
cost of supply electricity to MUGA (standing charges approx. £250 per year)								
SWAGA domain rental for SWAGA (£15 per year exc VAT)								
Post 2015 grants received								
				2017 Village Fete		650.00		
				2018 Carol Service		27.00		
				May 18 Village Shop		100.00		
<i>S106 funding of new MUGA goals, under SWPC current account</i>						1,295.00		
N.B. 2021/22 SWPC Budget provision to add						500.00		
SW RECREATION AREA TRUST								108.70
SWPC is sole trustee of this charity, sits outside the PC accounts								