

SOUTH WARNBOROUGH PARISH COUNCIL
The Ridley Hall on Monday 15 November 2021 at 7.30 p.m.

AGENDA

- 46/21** Apologies for absence.
47/21 Declarations of interest.
48/21 Public Session.
- 49/21** Approval of minutes from the Parish Council meeting on 6 September 2021.
- 50/21** Financial update:
(a) To Review the Q2 Summary of Receipts & Payments to 30 September (Appendix One).
(b) To Receive Section 3 - External Auditor Report & Certificate 2020/21 and discuss matters identified by PKF Littlejohn.
(c) To Receive update on Bank Mandates and current banking access.
(d) To Approve Payments & Receipts and Bank Reconciliation (Appendix Two).
(e) To Discuss the 2022/23 Budget – Projects.
(f) To Approve the purchase of a village Christmas tree.
- 51/21** To consider the following planning applications and/or appeals:
(a) 21/02453/LBC South Warnborough Lodge, Lees Hill for replace two windows (windows 1 & 2) and repair two other windows (windows 3 & 4). To note PC's comments.
(b) 21/02441/HOU Fallowfields, Swaines Hill for erection of a detached Oak framed garage with storage within the roof space (retrospective) – (amendments to approved garage 19/00730/HOU). Comments by 25 October.
(c) 21/02558/HOU 1 Beechanger Cottage, Swaineshill for demolition of conservatory and utility room and erection of single storey rear extension. Comments by 5 November.
(d) 21/02664//HOU Manor Court, Lees Hill for erection of a pool house, swimming pool and jacuzzi. Comments by 12 November.
(d) 21/02762/HOU 4 Denver House, 4 Nash Meadows for erection of a single storey rear extension. Comments by 22 November.
(e) Alton Materials Recovery Facility, A31 Alton (application number 33619/007) additional amendments to application circulated to all for additional comments by 29 November.
(f) 20/03185/FUL Chosley Farm, Biddenden Road for the erection of a solar photovoltaic farm. HDC Planning Committee 10 November for review.
(g) Community Benefit Fund - Chosley Farm (letter circulated to all).
- 52/21** **Playground/SWAGA update**
(a) Playground sign off, weekly checks & records **(b)** planting, tree grants, signage and official opening.
- 53/21** **Highways update**
(a) Village Gates (*see attachment*).
(b) SID.
(c) Bus Shelter.
- 54/21** Footpath update.
55/21 Defibrillator update.
56/21 Lengthsman update.
57/21 Website.
58/21 To confirm dates of 2022 meetings; 10 January, 8 March and 16 May.

APPENDIX ONE - Agenda Item 50/21 (a)

SOUTH WARNBOROUGH PARISH COUNCIL						
SUMMARY RECEIPTS & PAYMENT ACCOUNT						
2nd QUARTER ENDED 30 SEPTEMBER 2021						
Annual Budget	Actual-v-Budget			Figures shown exclusive of VAT		
		RECEIPTS		£		£
30,418.00	100%	Precept		-		
25.00	0%	Bank Interest		-		
7,000.00	14%	Other		640.59		
250.00	404%	VAT				
37,693.00		TOTAL RECEIPTS				640.59
		PAYMENTS				
6,006.00	51%	Net Salaries & Allowances (Quarter Two)		1,365.00		
400.00	18%	Clerk's Expenses Net VAT (Quarter Two)		-		
100.00	0%	Administration		-		
125.00	110%	Chairman's Allowance		138.00		
22,000.00	0%	Repairs & Maintenance		-		
800.00	135%	Insurance Premium		-		
1,000.00	0%	Grants & Donations: Fete Donation		-		
250.00	0%	S137		-		
250.00	0%	Training		-		
125.00	0%	Hall Hire		-		
500.00	40%	Audit Fees		-		
150.00	190%	Subscriptions		-		
250.00	0%	Website		-		
3,800.00	65%	Grounds Maintenance		1,152.00		
1,575.00	21%	Playground & SWAGA Costs		86.00		
800.00	91%	Misc/Other inc. Election Expenses		674.99		
250.00	61%	VAT on Payments		152.20		
38,381.00		TOTAL PAYMENTS				3,568.19
		BALANCE BROUGHT FORWARD on 01/06/21				84,447.62
		ADD Total Receipts (as above)				640.59
		LESS Total payments (as above)				3,568.19
		Balance Carried forward 30/09/21				81,520.02
These cumulative funds are represented by:						
		Current Account Balance (per statement)		70,481.95		
		Burial Account (per bank statement)		3,549.01		
		NS&I Account (per bank statement)		6,150.56		
		SWAGA Account (per bank statement)		1,338.50		
		Less: Cheques not presented				
						81,520.02
Susan Richardson						
Responsible Finance Officer for South Warnborough Parish Council				Date:	11.11.21	

APPENDIX TWO - Agenda Item 50/21 (d)**Payments**

19.09.21	PKF Littlejohn	External Audit YE 2021	240.00	
30.08.21	Swadling Garden	Ground maintenance	384.00	DD
10.09.21	Aerohealth	Adult PadPak	130.68	
20.10.21	SSE Southern Electric	SWAGA electricity usage	197.84	DD
01.10.21	Larkstel Limited	September waste collection – SWAGA	46.80	
01.10.21	Tufton Warren Farm LLP	Rent 01/10/21 to 31/03/22	250.00	
02.11.21	Ridley Hall	Hall Rental; July, June, Sept & Nov	50.00	
30.06.21	Lawn Master	Scheduled grass treatments	24.00	
30.09.21	Swadling Garden	Ground maintenance	384.00	DD
24.08.21	Eibe	Supply and fit of new playground	59,976.00	
07.09.21	Lawn Master	Scheduled grass treatments	24.00	
01.11.21	Larkstel Limited	October waste collection – SWAGA	46.80	
10.11.21	Upper Bridge Enterprises	Website Annual Licence Fee	204.89	
10.11.21	Susan Richardson	Expenses – SLCC, mileage, Post & WFH Allowance (May to Nov 2021)	251.13	

Receipts since 23 August 2021

26.08.21	G M Luff & Partners	Small burial plot Haigh Lumby	80.00	

BANK RECONCILIATION**£**

Treasurer Account (Lloyds 30-93-32, A/C 0100741)	70,841.95
Burial Account (Lloyds 30-80-42, A/C 38449968)	3,549.01
SWAGA Account (Lloyds 30-93-52, 35822560)	1,338.50
NS&I	6,150.56
Total Cash as at 30 September 2021	81,520.02

FINANCIAL STATEMENT as at 10 November 2021**£**

Less Payments Due (above)	62,210.14
Total Cash post payments above	19,309.88
Plus Reclaimable V.A.T. todate	10,268.15
Plus Payment for Haig Lumby plot	45.00
Total Cash	29,623.03