

**LOCAL GOVERNMENT ACT 1972**  
**SOUTH WARNBOROUGH PARISH COUNCIL**  
**NOTICE OF PARISH COUNCIL ANNUAL MEETING**

Notice is hereby given that the Annual Meeting (AGM) of South Warnborough Parish Council will be held:

**Virtually at 6.30 pm on Tuesday 4<sup>th</sup> May 2021**

**AGENDA**

1. To elect the Chair of the Council and receive declaration of acceptance of office
2. Introduction (to welcome attendees and describe form of meeting)
3. Apologies
4. To make declarations of interest
5. To approve the minutes of the meetings on Monday 29<sup>th</sup> March and Thursday 22<sup>nd</sup> April 2021
  
6. Thanks and presentation to Colin Hersey
  
7. To co-opt a new Councillor to fill the Casual Vacancy on the Parish Council
8. To receive the new Councillor's declaration of acceptance of office
9. To elect a Vice Chair of the Council
  
10. Financial Reports
  - a) Bank reconciliation up to 30<sup>th</sup> April 2021
  - b) Minute agreement to payments
  - c) To receive internal audit report and decide actions
  - d) To receive and approve 2020/21 Accounts
  - e) To receive and approve Section 1 of the 2020/21 Annual G&A Return
  - f) To receive and approve Section 2 of the 2020/21 Annual G&A Return and AGAR Bank Reconciliation
  - g) To report on General Power of Competence status
  - h) To consider purchase of new Parish Council laptop
  
11. To appoint representatives
12. To decide the schedule of meetings until May 2022
13. To decide on the review of governance documents and policies
14. To consider provisions in the event that virtual meetings of the Council are not allowed and Covid-19 pandemic safeguards preclude face to face meetings
15. Update on previous planning applications
16. To agree date of meeting with Vivid and Hart DC regarding Ridley's Piece
17. To confirm change of Clerk & RFO on 10<sup>th</sup> May 2021
18. Questions and answers from the floor
19. To confirm date and location of next meeting



E Ford, Parish Clerk

**Tuesday 27<sup>th</sup> April 2021**