

Minutes of the Annual Meeting of South Warnborough Parish Council
The Ridley Hall
Thursday 21 July 2022

Present: Cllrs Stephen Highley (SH)(Chair), Gavin McBride (GM)(Vice Chair), Stephen Spreadborough (SS) and Belinda Hall (BH).

In Attendance: Susan Richardson (Clerk & RFO), HDC Cllr John Kennet, HCC Cllr Jonathan Glen (Part) and 6 Members of the Public.

27/22 Apologies

Apologies were received from Cllr Patricia Forsyth and HDC Cllr Chris Dorn.

28/22 Declarations of Interest

Members declared no interests in any Agenda items.

29/22 Public Session

Members of the Public in attendance raised areas of concern, other than with the proposed warehouse development at Lodge Farm **(a)** Speeding through the village. The PC were asked to consider the purchase of a second SID. SH confirmed that the PC were pressing ahead with the traffic calming measures; villages gates, extra SID poles and the rejuvenation of the Speed Watch Group. The purchase of a second SID could be considered within the PC's next budget year. SH & GM are also planning to meet with HCC's Andy Smith, Team Lead, Safer Roads to discuss any additional preventative measures available. **(b)** Tree and hedge growth; a lime tree at the main crossroad (crown lift), hedge opposite the village hall has grown to such a height resulting in some pedestrians feeling unsafe when using the stepped path behind especially at night. All tree, hedge and verge overgrowth, near the highway, is the responsibility of HCC and should be reported via HCC's Fix My Street. Trees, hedges and verges on private land are the responsibility of homeowners. If homeowners fail in their responsibility, then concerns should be reported via HCC's Fix My Street.

HCC Cllr Jonathan Glen gave an update on County matters. He also raised the proposed warehouse planning application at Lodge Farm, North Warnborough encouraging Parishes to work together in their responses to ensure all areas of concern are covered and addressed in any future full planning application by the developer.

8.10 Cllr J Glen left the meeting.

30/22 Approval of Minutes from 16 June PC Meeting (16/22-26/22) were unanimously APPROVED and signed by the Chairman.

31/22 ROUTINE BUSINESS & ADMINISTRATION

(i) Volunteer Requirements – It was AGREED that individual Cllrs would identify their requirements for volunteers support in their particular Roles & Responsibilities. Once identified Terms of Reference can be produced.

(ii) Employment Group - It was AGREED that GM and PF would Lead on the Employment Group.

(iii) Weekly Playground Visual Inspection Rota - It was AGREED that Cllrs would complete the document circulated by GM identifying which weeks they will be responsible for carrying out the inspection and submission of report to the Clerk. SH carried out the inspection this week which has identified some areas of movement within certain play stations which he and SS will attempt address.

32/22 PROPOSALS & RESOLUTIONS

(i) Equality & Diversity Policy - It was AGREED to adopt the Equality & Diversity Policy as circulated.

(ii) Complaints Policy - It was AGREED to adopt the Complaints Policy as circulated.

(iii) Asset Register - It was AGREED that the bench 'opposite the shop' be removed from the list, all other items remain as recorded.

Chairman

- (iv) Financial & Management Risk Assessment - Following discussion It was AGREED to adopt the Financial & Management Risk Assessment.
- (v) Planning Protocol - Following discussion It was AGREED to adopt the Planning Protocol.

33/22 FINANCES

(a) Review & Approve;

- (i) Payments & Receipts on Account as listed below were approved.

Larkstel Limited	June bill collection SWAGA	46.80
Swadling Garden Services	June ground maintenance	430.00
Susan Richardson	Salary shortfall, Travel & WFH	269.20
PCC Long Sutton & Well	Deposit made in error*	46.25

HMRC	YE 2022 V.A.T. Reclaim	10,633.34
PCC Long Sutton & Well	Refund of error deposit*	46.25

- (ii) Summary Payments & Receipts Q1 to YE 2022 as presented in Appendix One was approved.
- (iii) Bank Reconciliation to 31 March 2022 as presented in Appendix One was approved.
- (iv) Platinum Grant update - The final accounts, following the Platinum Jubilee Event, shows a surplus of £630.00. At a meeting of the Ridley Village Hall Committee, it was agreed that the surplus should be split equally between the three benefactors. The PC await the refund to its Grants & Donations budget.

34/22 PLANNING

- (i) **22/00767/FUL Old Police Cottage, Gaston Lane** retention of a new front boundary wall following demolition of the former wall. The PC registered an Objection to this retrospective PA on the grounds that the wall is out of character with the village setting. It hopes that HDC's planning, and conservation team will work with the householder to resolve the situation.
- (ii) **22/01125/FUL Swaines Hill Manor, Swaines Hill** demolition of four agricultural buildings and erection of two 4-bedroom dwellings with associated access, parking, landscaping and private amenity space at Swaines Hill Manor. The PC registered No Objection to this planning application.
- (iii) **To Receive** feedback from Odiham PC Meeting on 12 July relating to:
22/01347/EIA Request for Scoping Opinion at Lodge Farm, North Warnborough in relation to the redevelopment proposals of approximately 32 hectares(ha) of land. It was AGREED to identify any areas, pertinent to South Warnborough, which the developer may have missed in their EIA and Pre-App applications to ensure that all areas are covered and considered to go to full application.
Post Meeting Note: PC's submission - Appendix Two.

35/22 PROJECT UPDATES

- (i) Village Gates - Following an onsite meeting in early July a final design and quotation is awaited from Hampshire Highways.
- (ii) Bus Shelter - It was AGREED GM would contact Marco Bartolini a HCC recognised Arboricultural Consultant to obtain a tree survey. The fee for this work is capped at £345.00 plus V.A.T.
- (iii) Website - It was AGREED to engage Nirvana WebStudio to build a new PC website complete with Cllr email addresses. The cost of which is £800 plus V.A.T. with a monthly support charge of £12.95 plus V.A.T.

36/22 Highways, Footpaths and Speed Watch

- (i) Highways – Areas of overgrown vegetations near or on the highways have been raised. The Clerk advised that some vegetation can be cut back by the Lengthsman but trees or hedgerow growth into the highways must be reported to HCC directly via Fix My Street.

- (ii) Footpaths, Bridleways -The nominated Rambler Warden had a good walk around our footpaths and bridleways in early July and reports no real issues. The biggest outstanding RoW problem in SW is the large pool of water at the bottom of Byway 10 where it meets the road. The last logged report of this goes back to last year 34420 which the Clerk will chase up. An advert for a Volunteer Footpath Warden will be in the August magazine to support SS as Cllr Lead.
- (iii) SID & Speedwatch – The SID battery will be charged tonight and repositioned opposite the village shop. PF was unable to attend the meeting but reports a good response to her call for Speed Watch volunteers.
- (iv) Lengthsman is scheduled to attend the village on 27 July to (a) repair the fence around the tree at crossroads, cut back vegetations on village entries where possible.

37/22 The date of the next PC meeting is scheduled for Monday 12 September at 7.30 p.m. at The Ridley Hall.

APPENDIX ONE - Item 33/22(a)(ii)

SOUTH WARNBOROUGH PARISH COUNCIL					
SUMMARY RECEIPTS & PAYMENT ACCOUNT					
<u>1st QUARTER ENDED 30 JUNE 2022</u>					
Annual Budget	Actual-v-Budget		Figures shown exclusive of VAT		
			£		£
		RECEIPTS			
31,938.00	100%	Precept (1st instalment)	31,938.00		
25.00	0%	Bank Interest	-		
7,000.00	152%	Other	531.75		
	#REF!	VAT	10,633.34		
38,963.00		TOTAL RECEIPTS			43,103.09
		PAYMENTS			
6,006.00	24%	Net Salaries & Allowances (Apr-June 0)	1,456.00		
400.00	19%	Clerk's Expenses Net VAT (1st Quarter)	76.00		
100.00	0%	Administration	-		
100.00	0%	Chairman's Allowance	-		
24,700.00	22%	Projects (Playground & Village Gates)	5,413.30		
1,250.00	94%	Insurance Premium	1,171.63		
1,000.00	100%	Grants & Donations	1,000.00		
1,000.00	0%	S137	-		
450.00	0%	Training	-		
125.00	0%	Hall Hire	-		
450.00	116%	Audit Fees	520.00		
400.00	62%	Subscriptions	249.56		
250.00	0%	Website	-		
3,800.00	34%	Grounds Maintenance	1,310.80		
1,600.00	18%	Playground & SWAGA Costs	295.00		
950.00	23%	Miscellaneous	217.00		
	#DIV/0!	V.A.T.	114.68		
42,581.00		TOTAL PAYMENTS			11,823.97
		BALANCE BROUGHT FORWARD on 01/04/22			14,041.15
		ADD Total Receipts (as above)			43,103.09
		LESS Total payments (as above)			11,823.97
		Balance Carried forward 30/06/22			45,320.27
These cumulative funds are represented by:					
		Current Account (per bank statement)	39,843.22		
		Burial Account (per bank statement)	-		
		NS&I Account (per bank statement)	6,151.18		
		SWAGA A/C (per bank statement)	943.50		
		Less: Cheques o/s	- 1,617.63		
					45,320.27
Susan Richardson					
Clerk, RFO South Warnborough Parish Council				Date:	11.07.22

APPENDIX TWO - Item 34/22(iii)

**Response to pre-application 22/01355/PREAPP
Land at Lodge Farm, Hook Road, North Warnborough, Hook, Hampshire**

South Warnborough Parish Council concurs with all of the objections raised by Odiham Parish Council. In order to make an informed decision on the full planning application, we would also like to better understand the impact the increased traffic flow will have on South Warnborough village life and resident's health in relation to the following:

South Warnborough is situated on the B3349 which is the main route connecting the proposed development in North Warnborough to the A31 at Alton, the A3 at Petersfield and to Portsmouth, Chichester and beyond. What role will these routes play in supporting the day-to-day functioning of the new businesses and the overall development?

Traffic and speeding through South Warnborough has already increased in recent years due to the number of new houses being built locally. This has already resulted in a life-changing accident, growing apprehension from villagers around journeys to and from the school bus, plus concerns about elderly access to village amenities. Drivers are also finding it increasingly hard to join the B3349. As it stands, we are already working with Hampshire County Council's Senior Traffic Engineer, Kevin Hyde, to install traffic calming measures including village gates, dragon's teeth and more SID poles. While we appreciate that the proposed 14,273 extra vehicular movements will not all come through South Warnborough, we need to fully understand how the development will add to our existing congestion, safety concerns, noise and air pollution, plus at peak times the ability of residents to get to work and go about their lives.

We also note that the 14,273 vehicular movements only represent those taken between 07:00-19:00. The site is designed to be a 24/7 operation. So we also want to know what the 24 hour numbers will be. Is there a chance they could double?

Our village is a protected conservation area and so has no street lighting. This large number of 24/7 vehicular movements will introduce very serious noise and light pollution issues. This is a big concern.

The traffic from the 2,500 strong workforce is not documented and we assume will add further to the figures and problems discussed above.

As it stands, we are very worried about this proposal and its ability to adversely affect the safety, health and day-to-day lives of South Warnborough residents as well as the significant and detrimental impact it looks set to have on our local historic landscape and SSSIs.